



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

April 1, 2024 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 892 102 5946**

**Passcode: 18372**

**Zoom Link:**

**<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Tdz09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.*

*Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].*

**Announcements**

- Mark your calendars for the annual Pocono Township Fishing Derby on April 13, 2024 at TLC Park. Registration instructions will be included on the Township Facebook and website. Any questions or concerns can be forwarded to Jennifer Gambino via the main Township phone number or email.
- The Pocono Township Spring Cleanup will take place from April 25 through April 27, 2024. For more information, please contact the Township office.
- Please note that *the next regularly scheduled Board of Commissioners meeting will take place on Tuesday, April 23, 2024* due to a conflict with the annual PSATS Conference the week of April 15<sup>th</sup>.

**Presentations**

- Louise Troutman – Pocono Heritage Land Trust. Discussion regarding Township's zoning regulations as they pertain to recreational uses in R1 zones and existing open space parcels in the Township.
- Eli Kresge, Eagle Scout Candidate – Eagle Project ideas for Old Learn Farm trailhead.

**Hearings**

Ordinance 2024-02 – Public hearing for consideration of Ordinance 2024-02 amending the Code of Codified Ordinances of Pocono Township, Part I, Administrative Legislation; Chapter 33, Pensions; adding a new section 33-2, Consolidated Amendments, to codify prior amendments and adding a new section 4.9 Deferred Retirement Option Program (DROP) to the Pocono Township Police Pension Plan.

- Motion to open public hearing. **(Action Item)**
- Motion to close public hearing. **(Action Item)**
- Motion to approve Ordinance 2024-02 amending the Code of Codified Ordinances of Pocono Township, Part I, Administrative Legislation; Chapter 33, Pensions; adding a new section 33-2, Consolidated Amendments, to codify prior amendments and adding a new section 4.9 Deferred Retirement Option Program (DROP) to the Pocono Township Police Pension Plan. **(Action Item)**

**Resolutions – None****Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the March 19, 2024 regular meeting.
  - General Fund budget adjustments in the amount of \$50,000 for the purpose of providing additional funding for the following line items: Police New Hires Expense, Travel/Lodging for additional employee training, and Police Meetings & Training for additional 2024 Training.
  - General Fund budget adjustments for the following: the Building Permits Revenue line item in the amount of \$1,068,973 and Professional Services – Building Codes Officer in the amount of \$948,973 to reflect permit fees received from the Swiftwater Solar project.
  - Financial transactions through March 28, 2024 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll; vouchers payable, sewer operating expenditures, construction fund expenditures, and capital reserve expenditures. **(Action Items)**

**NEW BUSINESS****1. Personnel****2. Travel/Training Authorizations**

- Motion to approve Road Crew attendance at the annual PSATS convention on Monday, April 15, 2024. **(Action Item)**

**Commissioner Comments**

Richard Wielebinski – President

- Discussion and possible action regarding the advertisement of an amendment to the Township Manager ordinance. **(Possible Action Item)**
- Motion to award 2024 Materials Bids. **(Action Item)**
- Motion to authorize the Pocono Township 2024 Paving and Seal Coat bids. **(Action Item)**
- Motion to authorize Payment #1 to Telco, Inc. in the amount of \$64,998.72 for the Green Light Go Adaptive Signaling Control Project. **(Action Item)**
- Motion to authorize the Pocono Township Zoning & Building Codes Office to designate 229 Hemlock Road as a “Dangerous Structure” under Chapter 382 of the Pocono Township Code of Ordinances and order it be secured from entry and demolished. **(Action Item)**

Jerrod Belvin – Vice President

- Emergency Management Update
- Update – Archer Lane.
- Update – Laurel Lake Dam

Ellen Gndt – Commissioner

- Update – SBA Cell Tower

Natasha Leap – Commissioner

Mike Velardi – Commissioner

## **Reports**

### **Zoning**

- Motion to approve outside counsel to represent the Zoning Office during the April 23, 2024 Local Agency Hearing for the denial of a TDU license for 205 Lake Drive. **(Action Item)**

### **Police Report**

- Department updates.

### **Ambulance Report**

### **Public Works Report**

- Sewer Business Update.
- Motion to approve a COSTARS quote by Keystone Sealcoating in the amount of \$95,019.00 for resurfacing of a basketball court and installation of three pickleball courts at Mountain View Park, as provided for in the 2024 Capital Budget. **(Action Item)**
- Motion to approve a COSTARS quote by ProMax Fence Systems in the amount of \$27,832.00 for the installation of automatic barrier gates and controls at the entrance to Mountain View Park, as provided for in the 2024 Capital Budget. **(Action Item)**
- Motion to approve a quote in the amount of \$6,090.00 provided by Zindle Construction LLC for required electrical work for the Mountain View Park gate installation. **(Action Item)**
- Update – Cobble Creek Drainage Project.
- Update – Old Learn Farm parking access.
- Current Public Works Projects.
- Mountain View Park Updates.
- TLC Park Updates.

### **Administration – Manager’s Report**

- Pocono Township received \$216,235 in Multimodal Grant Funds on March 26, providing the remaining funds needed to complete the Learn Road Safety Enhancement Project Roundabout. Sent notes of thanks to Senator Brown and Representative Madden.

### **Township Engineer Report**

- Sewer Business Update.
- Learn Road safety enhancement project and roundabout survey work.
- Update – TASA SR 611 sidewalk project.
- In Progress – Discussion and possible action regarding the Township’s revised Act 167 stormwater ordinance, incorporating changes to the ordinance as prepared by the Township engineer and as required by PA DEP.

**Township Solicitor Report**

- Sewer Business Update.
- Letter received from Attorney Andrew Wolf pertaining to the enforcement notices received for the Butz Trust property in Swiftwater.
- April 23, 204 Local Agency Hearing – 205 Lake Drive (Pocono Summit Holdings) appeal of a TDU license application.
- General legal update.
- Zoning Hearing Board updates.
  - March 28, 2024 – 154 Ruby Lane.
  - 585 Railroad Drive
- Update – Johnson Appeal Supreme Court petition.

**Public Comment**

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**Adjournment**