



POCONO TOWNSHIP COMMISSIONERS
AGENDA

July 3, 2023 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 892 102 5946

Passcode: 18372

Zoom Link:

<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Tdz09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.

Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].

Announcements

- Please take note of Pocono Township's upcoming summer activities:
 - July 11 at 10:00 a.m. – A Nature Scavenger Hunt at Mountain View Park.
 - July 22 at 10:00 a.m. – The Wide World of Bugs at Mountain View Park.
 - July 27 at 6:00 p.m. – The Leah Fuls Band performing on the Fireman's Field off Alger Avenue.

Hearings

- Ordinance 2023-06 – Motion to open a public hearing for consideration of Ordinance 2023-06 amending Chapter 439 Water, Article II designating a new water service area; requiring and providing for making connections to available public water supply lines in the Township of Pocono according to the rules of the Brodhead Creek Regional Authority, and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**
 - Motion to close the public hearing. **(Action Item)**
 - Motion to approve Ordinance 2023-06 amending Chapter 439 Water, Article II designating a new water service area; requiring and providing for making connections to available public water supply lines in the Township of Pocono according to the rules of the

Brodhead Creek Regional Authority, and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**

Presentations – None

Resolutions – None

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the June 19, 2023 meeting of the Board of Commissioners.
 - Financial transactions through June 29, 2023 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll; vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers. **(Action Items)**

NEW BUSINESS

1. Personnel

- Discussion and possible action regarding a Retention and Voluntary Retirement Agreement and General Release for Officer Timothy Mignosi. **(Action Item)**

2. Travel/Training Authorizations

Report of the President

Richard Wielebinski

- Discussion and possible action regarding the lease-purchase of a new backhoe for the Pocono Township Public Works Department. **(Action Item)**
- Discussion and possible action regarding the design and property acquisition process for the proposed roundabout at the intersection of Learn Road and Fish Hill Road. **(Possible Action Item)**

Commissioner Comments

Jerrod Belvin – Vice President

- Discussion and possible action regarding Pocono Township entering a contract with Rapid Response Inc. for the purpose of HAZMAT cleanup and decontaminations for emergency incidents, subject to Township solicitor review. **(Possible Action Item)**
- Emergency Management Update
 - Laurel Lake Dam
- Update – PPL utility lines and possible drainage issues on Barton Court.

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning

Police Report

- General police updates.

Ambulance Report

Public Works Report

- Current Public Works projects.
- Mountain View Park updates.
- TLC Park updates.
 - Splash Pad Installation.
 - Dog Park Project(s)
- Installation of speed tables on Learn Road for speed control.

Administration – Manager’s Report

- Motion to authorize bidding for Pocono Township’s Green Light Go Grant No. 2017-45101-1371, in conjunction with Smithfield, Middle Smithfield and Stroud Townships. **(Action Item)**

Township Engineer Report

- Motion to advertise for adoption the Township’s revised Act 167 stormwater ordinance, incorporating changes to the ordinance as prepared by the Township engineer and as required by PA DEP. **(Action Item)**
- Learn Road safety enhancement project and roundabout survey work.
- Update – TASA SR 611 sidewalk project.

Township Solicitor Report

- General legal update.
- Update – Maintenance and operation escrow requirements for land development projects that require installation of new traffic lights.
- Zoning Hearing Board updates.
 - Discussion and possible action as to the Township solicitor’s representation at the zoning hearing for SBA Towers X, LLC on July 20, 2023. **(Possible Action Item)**
- Update – Johnson Appeal Commonwealth Court argument.
- Update – PJJWA transfer agreement.

Public Comment

For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township. Please limit individual comments to five (5) minutes and direct all comments to the President.

Adjournment

**TOWNSHIP OF POCONO
MONROE COUNTY, PENNSYLVANIA**

ORDINANCE NO. 2023-06

**AN ORDINANCE OF THE TOWNSHIP OF POCONO,
MONROE COUNTY, PENNSYLVANIA AMENDING CHAPTER 439 WATER;
ARTICLE II, DESIGNATING A NEW
WATER SERVICE AREA; REQUIRING AND PROVIDING
FOR MAKING CONNECTIONS TO AVAILABLE PUBLIC
WATER SUPPLY LINES IN THE TOWNSHIP OF POCONO
ACCORDING TO RULES AND REGULATIONS OF THE
BRODHEAD CREEK REGIONAL AUTHORITY; REQUIRING
APPLICATIONS FOR THE ISSUANCE OF PERMITS TO MAKE
CONNECTIONS; AUTHORIZING CONNECTIONS TO BE MADE
AND PROVIDING FOR THE RECOVERY OF THE COSTS OF
DOING SO IN THE EVENT OF NEGLIGENCE OR REFUSAL
OF THE OWNERS TO DO SO; PROVIDING PENALTIES
FOR VIOLATIONS; AND, REPEALING ALL ORDINANCES AND PARTS OF
ORDINANCES INCONSISTENT HERewith.**

The Board of Commissioners of the Township of Pocono, Monroe County, Pennsylvania (the “Township”), hereby ordains and enacts the following:

SECTION 1. Chapter 439 Water; Article II Areas Served by Pocono Jackson Joint Water Authority is deleted in its entirety and replaced as follows:

“Article II Areas Served by Brodhead Creek Regional Water Authority

§ 439-14 Short Title. This Ordinance shall be known as the Township of Pocono Mandatory Water Connection Ordinance.

§ 439-15 Purpose. This Ordinance is enacted for the following purposes:

1. To protect and provide for the public health, safety, and general welfare of the citizens of the Township.
2. To adopt rules and regulation pertaining to the making of connections to the regional water supply and distribution system of the Brodhead Creek Regional Authority (the “Authority”) serving portions of the Township, which is a member

of the Authority.

3. To ensure an adequate and safe water supply for the people of the Township.
4. To further define the relationship between the Township and the Authority.

§ 439-16 Application of Ordinance. This Ordinance applies to all buildings, presently existing and later constructed, abutting Authority water distribution mains.

§ 439-17 Legal Conflicts.

1. All prior Township ordinances and resolutions, and parts thereof, that are inconsistent or in conflict with the provisions of this Ordinance are hereby repealed and superseded by the terms of this Ordinance.
2. If any term, provision, covenant, or restriction contained in this Ordinance is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the terms, provisions, covenants and restrictions contained in this Ordinance shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The Township intends that this Ordinance would have been enacted had each and every invalid provision not been included.

§ 439-18 General Interpretation. For the purpose of this Ordinance, the present tense shall include the future tense; the singular shall include the plural; words used in masculine gender shall include the feminine and the neuter; the word “shall” is always mandatory; the word “may” is always permissive.

§ 439-19 Definitions. The following terms shall have the meanings set forth below when used herein:

1. Abuts and Abutting: Any property whose boundary line is adjacent to a distribution line of the Water System and which contains a building any part of which is located within 200 feet of such line.
2. Act: The Municipality Authorities Act of 2001, as amended, as codified at 53 Pa. C.S. Chapter 56.
3. Authority: Brodhead Creek Regional Authority.
4. Authority Engineer: A registered professional engineer in Pennsylvania designated by the Authority, as the Authority engineer.
5. Building: Each single or multiple residential structure or unit or apartment unit, store, shop office, business, commercial or industrial unit, or family unit

contained within any structure in the Township intended for continuous or periodic habitation, which contains facilities for use of water for human consumption.

6. Commissioners: Members of the Board of Commissioners of the Township.
7. DEP: The Pennsylvania Department of Environmental Protection.
8. Person: An individual, partnership, corporation, private or governmental, or other legally recognized entity.
9. Township: The Township of Pocono, Monroe County, Pennsylvania, a Township of the First Class.
10. Water System: The water distribution system constructed in the Township and operated by the Authority including without limitation the acquisition of all necessary lands, easements, and rights-of-way, and the construction and operation of a water works system including pumping stations, water distribution system, fire hydrants, valves and appurtenances thereto.

§ 439-20 Exclusive Source of Water. The Water System as shown on the map, attached hereto as **Exhibit “A”**, entitled BCRA Water Service Area Mapping dated May 18, 2023 prepared by LVL Engineering Group, depicts the area within which the Authority has constructed and/or is authorized to construct a Water System within the Township and such area shall provide the exclusive source of water for human consumption and use and for industrial, commercial, or farm use within that portion of the part thereof and abutting property owners shall connect with and use such Water System in the manner herein provided. Within thirty (30) days following connection of the Water System, each abutting property owners within the designated area shall permanently render any well or wells incapable of drawing, producing, or providing any additional quantity of water, nor shall the well or wells be used to draw, produce, or provide water for any purpose whatsoever. The Authority and the Township shall be empowered to establish rules and regulations concerning the disablement of any well within the designated area and to enforce the same. A copy of the water service area map and any rules or regulations shall be available and kept on file at the Township office.

§ 439-21 Connection Required. All personal holding legal title or an interest therein (the “Owner”) to real property in the Township containing a Building which abuts a main of the Water System must make connections to such main, shall use exclusively water from such main as their water supply for human consumption, except as hereinafter provided, and shall be responsible to pay for all related connection costs.

§ 439-22 Unlawful to Maintain Private Water System. It shall be unlawful for any Owner who is required to connect to the Water System pursuant to this Ordinance to construct or

maintain any other supply system from wells or other private sources, except as provided in 53 P.S. §67603. Such private facilities shall be disconnected in the manner required by regulations of the Authority and DEP.

§ 439-23 Application Required. All Owners required to connect to the Water System shall file with the Authority an application for connection in the form provided by the Authority and shall pay the tapping fee and connection charge, if any, then in effect. Thereafter, the Authority shall issue a connection permit, tap its main and provide water service from the main to the curb for all such new connections.

§ 439-24 Use of Contractors. Any Owner who has applied for permission to connect to the Authority's main, who has paid the tapping fee, and connection charge, if any, and received a connection permit from the Authority may construct a connection to the Water System, at the curb, utilizing his/she/its own contractor. Such connection shall be made in strict conformity with the Rules and Regulations of the Authority, and the Owner will indemnify and hold harmless the Township and the Authority from all loss and damage arising from construction by such owner.

§ 439-25 Township or Authority as its Agent may Perform Uncompleted Connection. In the event that any Owner fails to make the required connection within ninety (90) days of receiving notice by personal service or registered mail of the connection requirement, the Township, or the Authority as the Township's agent, shall be empowered to enter the subject property and perform the necessary work.

§ 439-26 Billing of Property Owners. Where the Township or the Authority as its agent constructs a connection because of a property Owner's failure to do so, the Township, or the Authority, as applicable, shall submit an itemized bill to the Owner for the completed work, which shall be immediately payable. In case of neglect or refusal by such Owner to pay said bill within thirty (30) days thereafter, it shall be the duty of the Township or the Authority as its agent to file municipal liens for the amount of such bill or collect such bill by an action in assumpsit. In the alternative, the Township or the Authority as the Township's agent, may authorize the payment of the cost of construction in equal monthly installments, to bear interest at the rate not exceeding six (6%) percent per annum, due and payable in full in one (1) year pursuant to the provisions of 53 P.S. §68303.

§ 439-27 Powers and Authority of Inspectors. The Authority and/or Authority Engineer and other duly authorized representatives or employees of the Authority bearing proper credentials and identification shall be permitted, at all reasonable times, to enter upon any premises connected or about to be connected or required to be connected to the Water System for the purpose of inspection and testing in accordance with the provisions of this Ordinance and the Act.

§ 439-28 Rates and Charges Payable by Those Required to Connect. The Owner of property required to connect shall be responsible for paying the tapping fee, connection charge,

and water rates in accordance with the Authority's applicable resolution beginning on the date such Owner is required to connect to the Water System. This responsibility shall continue whether or not the property is actually connected.

§ 439-29 Required Permits. No person shall connect to the Water System or otherwise use, alter, or disturb said Water System in any manner without first filing an application for and obtaining a permit, in writing, from Authority.

§ 439-30 Notice and Correction of Violations. Any Person who violates any provision of this Ordinance shall be served by the Township with written notice stating the nature of the violation and providing a time limit of sixty (60) days or other period specified in the notice for the satisfactory correction of the violation. The offender shall correct all violations within such period of time stated in the notice.

§ 439-31 Continuing Violation. Any Person who continues any violation beyond the specific time limit shall be subject to a civil penalty in an amount not exceeding \$600.00 per violation. A new and separate violation shall be deemed to have been committed for each day the violation continues beyond the specific time limit. The provisions of this Ordinance may also be enforced by an action in equity.

§ 439-32 Use of Penalties. All penalties imposed for violation of any provision of this Ordinance shall be paid to the Treasurer of the Township for the Township's use.

§ 439-33 Additional Penalties. Any Person violating any of the provisions of this Ordinance, in addition to being liable for a penalty, shall be liable to the Township and the Authority for any expense, loss, or damage suffered by the Township or the Authority by reason of the violation.

§ 439-34 Enforcement by Authority. The Commissioners hereby authorize and direct the Authority to act as agent for the Township to enforce the provisions of this Ordinance.

§ 439-35 Tapping Fees. All Tapping fees, connection charges, and similar fees and charges by the Authority for the Water System shall be calculated in accordance with the applicable provisions of the Act.

§ 439-36 Reimbursement of Property Owners Expansions. Where a property Owner or Owners construct or cause to be constructed any addition, expansion, or extension to or of the Water System which provides capacity to accommodate future development upon the lands of others, the Authority shall provide for reimbursement to the property Owner and Owners in accordance with the provisions of the Act.”

SECTION 2. Chapter 439 Water; Article IIA Pocono Jackson Joint Water Authority Water Service District; and, Article III Areas Served by Brodhead Creek Regional Water Authority are deleted in their entirety.

SECTION 3. REPEALER

All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed upon the effective date of this Ordinance.

SECTION 4. SEVERABILITY

If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance.

SECTION 5. EFFECTIVE DATE

This Ordinance shall take effect five (5) days after the date of its enactment.

ENACTED AND ORDAINED this 3rd day of July, 2023.

ATTEST:

**TOWNSHIP OF POCONO,
MONROE COUNTY, PENNSYLVANIA**

Taylor Muñoz
Township Manager

Jerrod D. Belvin
Vice President, Board of Commissioners

**Pocono Township Board of Commissioners
Regular Meeting Minutes
June 19, 2023 | 6:00 p.m.**

The regular meeting of the Pocono Township Board of Commissioners was held on June 19, 2023 and was opened by President Rich Wielebinski at 6:00 p.m. followed by the Pledge of Allegiance.

Roll Call: Jerrod Belvin, present; Ellen Gndt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

In Attendance: Taylor Munoz, Township Manager; Leo DeVito, Township Solicitor; John Tresslar, Engineer; Shawn Goucher, Acting Chief of Police; Patrick Briegel, Public Works Director; and Jennifer Gambino, Administrative Assistant.

Public Comment – None

Announcements

- Executive session was held prior to tonight's meeting to discuss personnel matters.
- The Township will host a series of three outdoor concerts this summer on the ballfield off Alger Avenue adjacent to the Little League field. The series will kick off this Thursday, June 22 at 6:00 p.m. with live music performed by Erin McClelland. Visit the Township Facebook page for more information.

Hearings – None

Presentations – None

Resolutions

R. Wielebinski made a motion, seconded by J. Belvin, to approve Resolution 2023-14 Granting Conditional Approval of the BAD Properties of Monroe, LLC, and Robert J. & Esme A. Fellins Final Minor Subdivision Plan. E. Gndt asked for clarification. All in favor. Motion carried.

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the June 5, 2023 meeting of the Board of Commissioners.
 - Financial transactions through June 15, 2023 as presented, including ratification of general fund expenditures, sewer operating expenditures and gross payroll, vouchers payable, sewer operating expenditures, construction fund expenditures, capital reserve expenditures and transfers.

R. Wielebinski made a motion, seconded by K. Meeker, to approve the consent agenda. All in favor. Motion carried.

NEW BUSINESS

Personnel – None

Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

R. Wielebinski made a motion, seconded by J. Lastowski, to approve construction escrow release No. 7 for the Trapasso Hotel Land Development in the amount of \$129,261.77 as recommended by the Township engineer in a letter dated June 15, 2023. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by J. Belvin, to publicly advertise 2023 micro-surfacing projects for Laurel Lake Road, Beehler Road, and part of Old Mill Road. R. Wielebinski asked if there was any conflict with the dam restoration project. Discussion regarding micro-surfacing of roads and trial run to see how the process will apply to Township roads. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to approve Payment No. 12 to Hayden Power Group in the amount of \$2,655.00 for the Pump Station 5 electrical/controls contract. All in favor. Motion carried.

Commissioner Comments

Jerrod Belvin – Vice President – No update.

Ellen Gndt – Commissioner - Asked for status of PJJWA. L. DeVito stated closing scheduled for June 26 at BCRA office and mandatory connection ordinance will be under consideration on July 3.

Jerry Lastowski – Commissioner – Commended Public Works for taking care of the bus stop. Asked L. DeVito for update regarding rusted trailers on Butz property.

Keith Meeker – Commissioner – No update.

Reports

Zoning - None

Police Report

- General police updates – S. Goucher provided a summary of monthly statistics. Overtime was a little higher due to traffic control work for the Crossings and Great Wolf. Discussion regarding Coffee with a Cop and training.

Ambulance Report – None

Public Works Report

- Current Public Works projects - Completing roadside cutting and drainage swale work.
- Mountain View Park updates - Maintenance crew repainting all the parking lot lines. Took down dead trees at issue in the playground area and in the way of the zipline installation. Met with a master gardener to discuss ideas for the bank behind the Heritage Center. Looking to install a seating area for people to enjoy. Getting pricing on tennis court repairs/resurfacing.
- TLC Park updates
 - Splash Pad Installation - Pouring of concrete has been delayed twice due to rain forecast. Shooting for end of this week. Plumbing and electric and all sub-surface work is complete.
 - Dog Park Project(s) - Dog park equipment has been assembled and installed.
- Update regarding potential lease purchase of new backhoe – In process of demoing a CAT backhoe and a CASE backhoe for comparison.

E. Gndt asked about ability of Township to clean up the rear of the Township storage yard. Also asked about ability to post additional speed limit signs on Alger Avenue. Discussion regarding traffic calming measures, including speed tables on Learn Road.

J. Tresslar identified three areas of Learn Road for installation of speed tables.

Motion made and withdrawn regarding installation of speed tables.

Administration – Manager’s Report

J. Belvin made a motion, seconded by K. Meeker, to approve a COSTARS quote from MRC, Inc. in the amount of \$114,192.46 for a Mountain View Park challenge course manufactured by GameTime. E. Gndt asked for clarification regarding spending and timing of in lieu of funds. Equipment will be covered using open space fees restricted for recreation uses. All in favor. Motion carried.

- Discussion and possible action regarding a request from the Monroe County Conservation District to sponsor the Pocono Creek Stream Gauge.

J. Belvin stated the stream gauge is used when there is flooding and/or when a burn ban is necessary. Stated the Township should continue to sponsor.

J. Belvin made a motion, seconded by K. Meeker, to donate \$500 to the stream gauge. All in favor. Motion carried.

R. Wielebinski made a motion, seconded by K. Meeker, to appoint Henry Andress and Preston Baransky as Special Fire Police for the Pocono Township Volunteer Fire Company. E. Gndt asked for clarification in regard to residency. All in favor. Motion carried.

Township Engineer Report

- Status of Laurel Lake survey work - Completed a couple weeks ago. The engineer for the Laurel Lake HOA has asked for some assistance with preparation of the base plan. The HOA should have everything they need now, including a large area map for the necessary analysis.
- Preparation of amendments to Township's stormwater management ordinance per DEP and MCCD Act 167 model ordinance recommendations - T. Muñoz will send to the BOC this week.
- Potential installation of speed tables on Learn Road for speed control - Discussed previously.
- Learn Road safety enhancement project and roundabout survey work - Providing more detail as a result of completing survey work.
- Update – TASA SR 611 sidewalk project - Another update meeting held this past week. The Township is on schedule with design. A lot of clearances are needed. Discussion regarding timing.

J. Belvin asked about status of sidewalks for Turkey Hill, Wendy's, and St. Luke's. Wendy's waiting on final design from PennDOT. Turkey Hill needs to redesign their sidewalk plans. St. Luke's has not proceeded with their project. J. Belvin also asked about Rimrock turn lanes status.

Township Solicitor Report

- Update – BCRA mandatory connection ordinance for PJJWA & Act 537 public water service area - Will be on agenda for July 3 public hearing and adoption.
- Update – Maintenance and operation escrow requirements for land development projects that require installation of new traffic lights - Working on draft language.
- Zoning Hearing Board updates
 - Crawford Appeal – Court of Common Pleas affirmed the Zoning Hearing Board's opinion.
- Update – Johnson Appeal Commonwealth Court argument - No update.
- Update – PJJWA transfer agreement - Closing on June 26.
- General legal update. On June 28, there will be a contempt petition hearing regarding the Taveras/Rodriguez property being used as a short-term rental. On July 12, there is a hearing regarding the White Oak Property compelling Mr. Giusaldi to clean up his property. Regarding the rusted trailers on the Butz property, that is being resolved between the Trust attorney and the estate attorney.

Public Comment - None

Adjournment

R. Wielebinski made a motion, seconded by E. Gndt, to adjourn the meeting at 6:50 p.m. All in favor. Motion carried.

POCONO TOWNSHIP

Monday, July 3, 2023

SUMMARY

Ratify

General Fund	\$	2,380.17
Payroll	\$	125,975.07
Sewer Operating	\$	559.19
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	54,746.49
TOTAL Sewer <u>OPERATING</u> Fund	\$	37,860.30
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	-
TOTAL Capital Reserve Fund	\$	30,311.50
Liquid Fuels	\$	-
TOTAL EXPENDITURES	\$	251,832.72

Fire Tax Disbursement	\$	-
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Budget Adjustments**Budget Appropriations****Budgetary Interfund Transfer****Use of Grant Funds****ARPA FUNDS TO CAPITAL RESERVE****LVL Engineering**

Proj 2130153T TASA SR 611/Learn Rd Safety Enhance Proj& Proj 2130153L

TOTAL CAP. RESERVE	\$	-
ARPA FUNDS TO GENERAL FUND		
NEPA Business Technologies (DISC)	\$	5,800.00
TRAISR, LLC	\$	933.33
TOTAL GEN FUND	\$	6,733.33
Total ARPA Transfers	\$	6,733.33

Notes:

POCONO TOWNSHIP CHECK LISTING
RATIFY
Monday, July 3, 2023

General Fund

Date	Check	Vendor	Memo	Amount
06/30/2023			PAYROLL ENDING 06/25/2023	\$ 125,975.07
TOTAL PAYROLL				\$ 125,975.07

General Expenditures

Date	Check	Vendor	Memo	Amount
06/14/2023	63494	District Court 43-3-03	12.1.1.20-16 110 Sebring Dr Civil Complaint	\$ 212.25
06/14/2023	63495	McClelland, Erin	6/22/23 Concert in the Park Appearance Fee	\$ 750.00
06/14/2023	63496	Suburban Propane	Vehicle fuel	\$ 670.22
06/15/2023	63497	Funtastic Faces and Body Art	6/22/23 Concert in the Park Appearance Fee - 2 Artists	\$ 550.00
06/15/2023	63498	PPL Electric Utilities	TLC Park Lighting 2778 Rt 611 Hwy Lighting	\$ 143.73
06/26/2023	63500	Staples Credit Plan	Office Supplies	\$ 53.97
TOTAL General Fund Bills				\$ 2,380.17

Sewer Operating Fund

Date	Check	Vendor	Memo	Amount
06/21/2023	2514	MET-ED	Pump Station 4 Electric	\$ 313.24
06/21/2023	2515	Verizon Wireless	Sewer Modems	\$ 120.83
06/26/2023	2516	BLUE RIDGE COMMUNICATIONS	Pump Station 3-4 Phone	\$ 125.12
TOTAL Sewer Operating Fund				\$ 559.19

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund				\$ -

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
TOTAL Capital Reserve Fund				\$ -

TOTAL General Fund	\$	128,355.24	_____
TOTAL Sewer Operating	\$	559.19	Authorized by: _____
TOTAL Sewer Construction	\$	-	
Total Capital Reserve	\$	-	Transferred by: _____
	\$	128,914.43	

POCONO TOWNSHIP CHECK LISTING

Monday, July 3, 2023

General Fund

Date	Check	Vendor	Memo	Amount
6/27/2023	63501	ADP, LLC	Payroll / Time / Attendance	\$ 675.86
6/27/2023	63502	AFLAC	Supplemental insurance	\$ 301.08
6/27/2023	63503	American Heritage Life Insurance Company	Supplemental insurance	\$ 844.08
6/27/2023	63504	AMERICAN UNITED LIFE INSURANCE CO.	GTL & STD Premium	\$ 2,971.58
6/27/2023	63505	Best Auto Service Center	Vehicle service	\$ 160.14
6/27/2023	63506	Creative Works Systems, Inc.	Yrly Webite Hosting 5/1/23 - 5/1/24	\$ 800.00
6/27/2023	63507	D'Amico's Auto Body Shop	Police Vehicle Repair	\$ 3,502.00
6/27/2023	63508	Davidheiser's Inc.	Tracker Testing	\$ 160.00
6/27/2023	63509	DeHart, Devin	6/12/23 Uniform Expense	\$ 79.94
6/27/2023	63510	Foster & Foster, Inc.	Prep GASB 75 Report fiscal y/e 12/31/22 Police OPEB Plan	\$ 4,200.00
6/27/2023	63511	Gotta Go Potties, Inc	5/25 - 6/22/23 TLC Park Rental	\$ 85.00
6/27/2023	63512	Grainger	Combustible Gas Detector 1ea	\$ 393.99
6/27/2023	63513	HAB-DLT	Wage Garnishment	\$ 187.41
6/27/2023	63514	Industrial Appraisal Company	Appraisal Fee Complete	\$ 1,876.00
6/27/2023	63515	J. P. Mascaro & Sons	TWP Waste Removal	\$ 370.08
6/27/2023	63516	J. P. Mascaro & Sons	MVP Waste Removal	\$ 218.30
6/27/2023	63517	JDM Consultants, LLC	June 2023 Grant Writing Services	\$ 3,500.00
6/27/2023	63518	Keystone Printing Group, Inc	Poc TWP Disburse Acct Checks	\$ 286.93
6/27/2023	63519	MacDougall, Krisann	5/4 Lovito Recording & 5/15 Police Function Errands	\$ 12.61
6/27/2023	63520	McMaster-Carr	15' Tank Level Folding Ruler 1ea	\$ 71.09
6/27/2023	63521	MetLife - Non Uni. Pen. Plan	Non police pension	\$ 6,685.39
6/27/2023	63522	Monroe County Conservation District	Stream Gage 2023	\$ 500.00
6/27/2023	63523	Nationwide - 457	EE & ER Cont	\$ 9,141.56
6/27/2023	63524	NEPA Business Technologies	DISC Assessment	\$ 5,800.00
6/27/2023	63525	Night and Day Diesel	Truck 2 Serv 4/18/23	\$ 750.00
6/27/2023	63526	Reliable Sign and Striping	TWP Signs	\$ 1,072.00
6/27/2023	63527	Shinetime Auto Wash & Lube	Feb-May 2023 Police Washes	\$ 116.00
6/27/2023	63528	Steele's Hardware	PW supplies	\$ 771.34
6/27/2023	63529	Steele's Hardware	Park supplies	\$ 96.95

6/27/2023	63530	Steele's Hardware	Police supplies	\$	14.38
6/27/2023	63531	Steele's Hardware	Park supplies	\$	26.70
6/27/2023	63532	Stroudsburg Electric Motor Service	Pipe Hunter	\$	65.98
6/27/2023	63533	Suburban Propane	Vehicle fuel	\$	6,245.16
6/27/2023	63534	Suburban Testing Labs	Vehicle fuel	\$	240.00
6/27/2023	63535	Tausendfreundt, Kylie	6/6/23 Boots	\$	155.00
6/27/2023	63536	TRAISSR, LLC	May 2023 Monthly SaaS	\$	933.33
6/27/2023	63537	Tulpehocken Mountain Spring Water Inc	TWP Drinking Water	\$	60.94
6/27/2023	63538	UNIFIRST Corporation	TWP Mats	\$	148.08
6/27/2023	63539	VanAuken, Steve	Event & park uniforms	\$	596.95
6/27/2023	63540	Weldon Tire	Police vehicle supplies	\$	630.64
TOTAL GENERAL FUND					<u>\$54,746.49</u>

Sewer Operating

Date	Check	Vendor	Memo	Amount
6/27/2023	2517	J P Mascaro & Sons	Sewer Station 5 Waste Removal	\$ 252.84
6/27/2023	2518	Pocono Township	1/8 thru 6/25/23 Sewer Hours Reimb	\$ 37,240.79
6/27/2023	2519	TRAISSR	May 2023 Monthly SaaS Sub	\$ 366.67
TOTAL Sewer Operating				<u>\$37,860.30</u>

Sewer Construction Fund

Date	Check	Vendor	Memo	Amount
TOTAL Sewer Construction Fund				<u>\$0.00</u>

Capital Reserve Fund

Date	Check	Vendor	Memo	Amount
6/27/2023	1432	ARGS TECHNOLOGY	TLC PARK PROJECTS	\$ 13,267.68
6/27/2023	1433	Gilroy NE LLC	TLC Pond	\$ 200.00
6/27/2023	1434	Marshalls Creek Quarry	TLC Splash Pad	\$ 122.92
6/27/2023	1435	NAUMAN CONTRACTING	Install/Replace 5 ton Trane Rooftop Unit - Heat Pump	\$ 16,530.00
6/27/2023	1436	STEELE'S HARDWARE	TLC DOG PARK	\$ 190.90
TOTAL Capital Reserve Fund				<u>\$30,311.50</u>

Liquid Fuels

Date	Check	Payee	Memo	Amount
TOTAL				<u>\$ -</u>

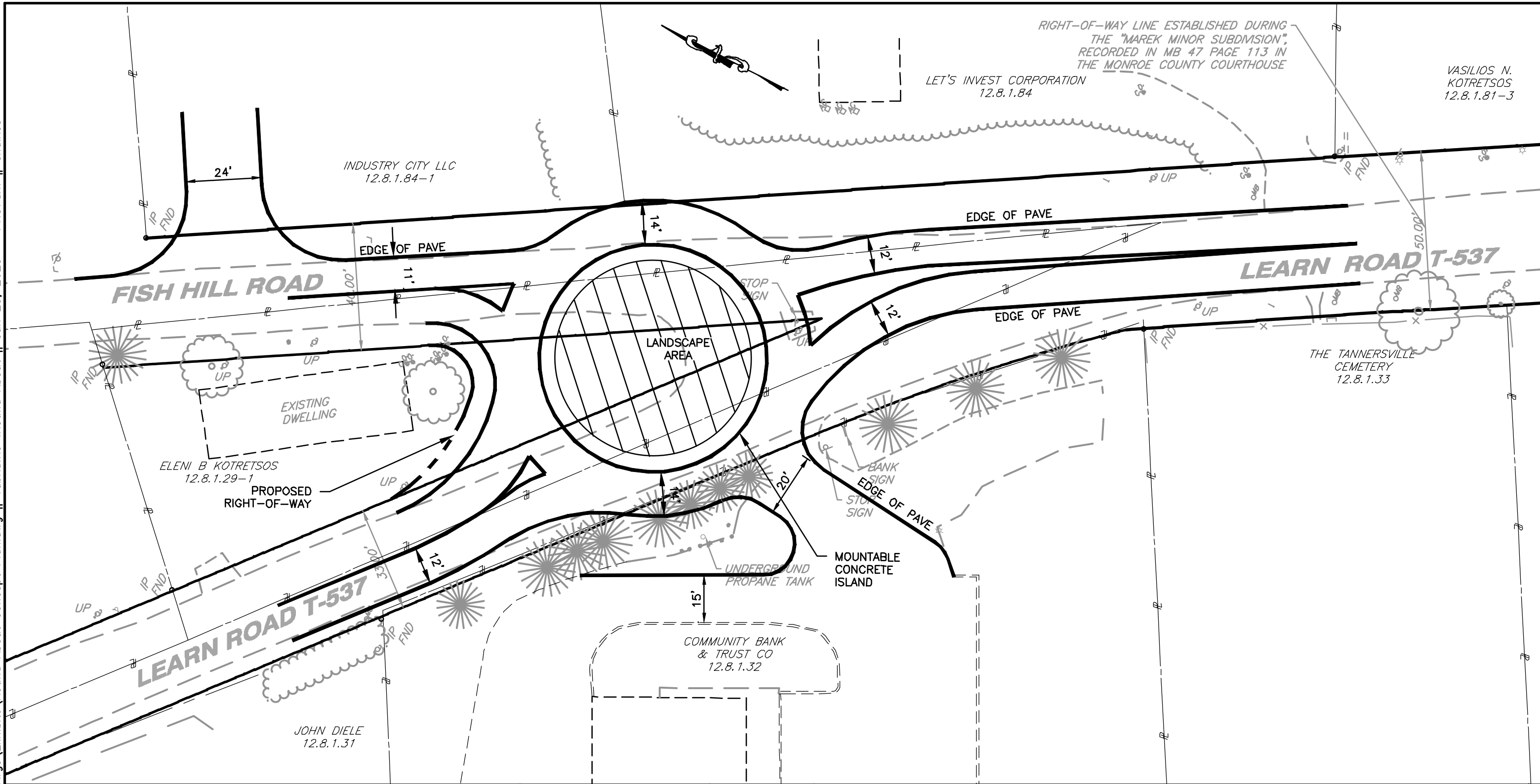
Fire Tax Disbursement

Date	Check	Payee	Memo	Amount
TOTAL Fire Tax				\$ -

ESSA

General Fund	\$	54,746.49	Authorized by: _____
Sewer Operating	\$	37,860.30	
Sewer Construction Fund	\$	-	Transferred by: _____
Capital Reserve	\$	30,311.50	
Fire Tax Disbursement	\$	-	
Liquid Fuels	\$	-	
TOTAL ESSA TRANSFER	\$	122,918.29	

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PROJECT :
LEARN ROAD ROUNDABOUT
 POCONO TOWNSHIP
 MONROE COUNTY, PA.

APPLICANT :
POCONO TOWNSHIP
 112 TOWNSHIP DRIVE
 TANNERSVILLE, PA. 18372

JOB NO.:
2130153L

DRAWN BY:
 ELH

CHECKED BY:
 JST

SCALE:
 1" = 30'

PLAN STATUS:
SKETCH

TITLE :
ROUNDABOUT CONCEPT PLAN

DOYLESTOWN
 (215) 345-9400

STROUDSBURG
 (570) 629-0300
 www.lvlengineers.com



BETHLEHEM CORPORATE OFFICE
 559 MAIN STREET, SUITE 230
 BETHLEHEM, PA 18018
 (610) 419-9407

PROJECT NAME :
LEARN ROAD ROUNDABOUT

SHEET
1 OF 1

DATE:
 JUNE 23, 2023