



POCONO TOWNSHIP COMMISSIONERS
AGENDA

October 3, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 892 102 5946

Passcode: 18372

Zoom Link:

<https://us06web.zoom.us/j/8921025946?pwd=Q1VtaFVkVEpRWTUvdIFrSHJ1cE1Tdz09>

PLEASE NOTE: THE POCONO TOWNSHIP COMMISSIONERS MEETING OCCURS IMMEDIATELY AFTER THE SEWER COMMITTEE MEETING ON THE FIRST MEETING DATE OF EACH MONTH.

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

For any individuals wishing to make public comment tonight, including those dialed in by phone, please state the spelling of your name and identify whether you are a taxpayer of Pocono Township.

Please limit individual comments to five (5) minutes and direct all comments to the President. Public comment is not for debate or answering questions, rather it is for "comment on matters of concern, official action or deliberation...prior to taking official action" [PA Sunshine Act, Section 710.1].

Announcements

- An executive session was held before tonight's meeting for the purpose of discussion personnel issues and the potential acquisition of real estate.
- The Board of Commissioners will hold a special meeting this coming Thursday, October 6 at 6:00 p.m. for the purpose of discussion and possible action regarding the establishment of a zoning overlay for commercial and industrial zoning districts and any other business that might come before the Board.
- The Board of Commissioners will hold a work session on Tuesday, October 11 at 4:30 p.m. for the purpose of discussing the 2023 Township Budget.
- Pocono Township's Trunk-or-Treat will take place on Sunday, October 30 from 3:00 p.m. to 6:00 p.m. at the Township complex. We welcome children and their families to come in costume and enjoy

various treats and activities, including hayrides, throughout the day. Live music will be performed by Joe O'Malley. More information is found on our Township Facebook page.

Hearings

- Ordinance 2022-07 – Motion to open a public hearing for consideration of Ordinance 2022-07 adding Chapter 280 Parks to the Pocono Township Codified Ordinances, establishing rules and regulations of parks within the Township of Pocono and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion to approve Ordinance 2022-07 adding Chapter 280 Parks to the Pocono Township Codified Ordinances, establishing rules and regulations of parks within the Township of Pocono and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**

- Ordinance 2022-08 – Motion to open a public hearing for consideration of Ordinance 2022-08 amending Chapter 425 of the Pocono Township Codified Ordinances, Chapter 425 Vehicles and Traffic, Article III Parking Regulations at TLC Park, amending parking regulations in TLC Park and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion to approve Ordinance 2022-07 2022-08 amending Chapter 425 of the Pocono Township Codified Ordinances, Chapter 425 Vehicles and Traffic, Article III Parking Regulations at TLC Park, amending parking regulations in TLC Park and repealing all ordinances and parts of ordinances inconsistent herewith. **(Action Item)**

- Local Agency Hearing – 249 Camelback Road – Appeal of Lori A. Grossi and Felicia Damato, of two enforcement notices, dated July 22, 2022 and August 3, 2022, issued by the Township Zoning Officer for violations of Chapter 302, Transient Dwelling Use of Single-Family Dwellings.
 - Motion to open public hearing. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**

Presentations – None

Resolutions – None

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the September 19, 2022 regular meeting of the Board of Commissioners.
 - Financial transactions through September 30, 2022 including:
 - Ratification of general fund expenditures in the amount of \$2,900.00 and sewer operating expenditures of \$528.90.
 - Ratification of gross payroll for pay period ending September 18, 2022 in the amount of \$141,784.12.
 - Vouchers payable in the amount of \$417,724.20.
 - Sewer operating fund expenditures in the amount of \$14,524.91.
 - Sewer construction fund expenditures in the amount of \$607.50.
 - Capital reserve fund expenditures in the amount of \$10,849.34.
 - An interfund transfer of \$50,000 of open space in-lieu-of funds from the General Fund to the Capital Reserve for the installation of TLC Park Playground equipment. **(Action Items)**

NEW BUSINESS

- 1. **Personnel – None**
- 2. **Travel/Training Authorizations**

Report of the President

Richard Wielebinski

- Motion to ratify an appraisal performed by Tom McKeown in the amount of \$5,500 on the Pocono Elementary Center (PEC) property on Warner Road in Tannersville. **(Action Item)**
- Quotes received for the TLC Park Spillway Wingwalls project. **(Potential Action Item)**
 - Jon Tresslar, Township engineer, to review quotes received with the Board.
- Motion to authorize Township Manager to proceed with scheduling installation of the TLC Park Splash Pad through Recreation Resource for the 2023 construction season. **(Action Item)**
- Discussion and possible action to accept a proposal from Sarcinello Planning & GIS Services in the amount of \$44,800 for preparation of amendments to the Pocono Township Zoning Ordinance, Zoning Map and SALDO focusing on land uses, zoning district boundaries and natural resource protection. **(Possible Action Item)**
- Thank-you to our legislators for supporting a \$125,000 DCED Greenways, Trails & Recreation Program grant for the TLC Splash Pad.
- Discussion regarding spraying of Township parks for gypsy moths.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update
- Update – PPL utility lines and possible drainage issues on Barton Court.
- Update – Installation of security cameras at TLC Park.

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

- Discussion regarding basketball programs and/or leagues at TLC Park.

Keith Meeker – Commissioner

Reports

Zoning

Police Report

- Monthly Department Update
- Update – New Officer Hiring Process
- Update – PTPD Grant Applications

Ambulance Report

Public Works Report

- Current Public Works projects.
- Mountain View Park updates.
- TLC Park updates.

- Update – Dog park installation. Working with Township Manager to order equipment amenities for the Dog Park.
- Update – Fencing around basketball court and along parking lot border.

Administration – Manager’s Report

- 2022 Budget Work Sessions
 - October 11, 2022 @ 4:30 p.m.
 - October 24, 2022 @ 4:30 p.m.
- LSA grant application submitted for P-25 radios for the PTPD.
- 2022 Township Events
 - Trunk-or-Treat – Sunday, October 30, 2022, 3 p.m. to 6:00 p.m.
 - Christmas Tree Lighting – December 3, 2022

Township Engineer Report

- Sidewalk installation for Wendy’s and Turkey Hill.
- Engineering study for identified stormwater projects – Laurel Lake Road and Oakwood Acres.
- Parking area design for Old Learn Farm open space parcel adjacent to PPL easement.
 - Easement needed from adjoining property owner (Lovito).
- Update – TASA SR 611 sidewalk project.
- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

Township Solicitor Report

- Zoning Hearing Board updates.
 - Recap: Heinzee LLC Public Hearing.
 - Withdrawn: 245 Cherry Lane Road – Schlier variance request.
 - Recap: 386 Camelback Road (Mashriqi STR appeal of denial of application).
 - 10/13: 391 Laurel Lake Road (Crawford STR appeal of enforcement action).
- Local Agency Hearing
 - 2nd Local Agency Hearing Request for 249 Camelback Road (Grossi) – Application received regarding enforcement actions from 9/9/22 & 9/12/22 with permit revocation.
- Update – Closing date for sale of Bartonsville Avenue parcel.
- Update – Tobyhanna Act 537 Sewage Capacity Request
- Update – Kelly Trust Property
- Update – Johnson Appeal Commonwealth Court argument.
- Update – PJJWA transfer agreement.

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Adjournment