



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

February 22, 2022 | 6:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 837 4899 2791**

**Passcode: 401580**

**Zoom Link:**

<https://us06web.zoom.us/j/83748992791?pwd=OG1mVjNuOUo0Um5VQ3ZMNGd2UWFjdz09>

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 AM until 10 PM.

**Hearings**

- **Ordinance 2022-02 – Adoption of Cable Franchise Agreement (Action Item)**
  - Motion to open a Public Hearing to consider adoption of Ordinance 2022-02 granting to Blue Ridge Communications a non-exclusive franchise for transmission and distribution of cable service in the Township of Pocono. **(Action Item)**
  - Motion to close public hearing. **(Action Item)**
  - Motion to adopt Ordinance 2022-02 to grant Blue Ridge Communications a non-exclusive franchise for transmission and distribution of cable service in the Township of Pocono. **(Action Item)**

**Presentations**

- Recognition of Dee Ackerman upon her retirement from Pocono Township after 31 years of committed service as Administrative Assistant and Receptionist.
- 2021 Q4 Financial Report – Frank Cefali, CPA & Township Treasurer.
- Joe Phillips, Phillips & Donovan Architects – Presentation of cost estimates associated with the municipal complex Architectural Feasibility Study.

**Resolutions – None****Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the February 7, 2022 regular meeting of the Board of Commissioners.
  - Financial transactions through February 17, 2022 including:
    - Ratification of vouchers payable in the amount of \$1,089.83 and sewer operating expenditures in the amount of \$124.12.
    - Ratification of gross payroll for the pay period ending February 6, 2022 in the amount of \$108,343.77.
    - Vouchers payable in the amount of \$224,264.83.
    - Sewer operating fund expenditures in the amount of \$141,864.43.
    - Sewer construction fund expenditures in the amount of \$20,449.64.
    - Capital reserve fund expenditures in the amount of \$99,753.87. **(Action Items)**

**NEW BUSINESS****1. Personnel****2. Travel/Training Authorizations****Report of the President**

Richard Wielebinski

- Discussion regarding completed application for the 2022 Monroe County Open Space grant program to provide funds for replacement of park equipment at TLC Park.
- Motion to approve and issue a letter of support for a cost-share arrangement put forth by the Monroe County Fire Chief's Association, where the cost of P-25 radio upgrades for the Pocono Township Volunteer Fire Department in the amount of \$180,908.00 will be shared equally by Monroe County, the Fire Department and the Township. Pocono Township will cover \$60,243.00 through American Recovery Plan Act funds. **(Action Item)**
- Motion to waive Mountain View Park pavilion fees for Girls on the Run from March 14 through May 20, 2022. **(Action Item)**
- Motion to purchase two (2) 2022 Ford Explorer Police Interceptors from Koch 33 at the COSTARS price of \$34,695.00 per vehicle. **(Action Item)**
- Motion to order 25 Glock 45 9mm pistols for a total of \$12,512.50 less the \$300 per gun trade-in discount. This discount is as of 2-17-2022. **(Action Item)**
- Discussion and action regarding new municipal complex cleaning quotes:
  - Jan-Pro - \$1,450.00/mo. plus a one-time initial deep clean of \$499.00.
  - M2M Services - \$3,393.26/mo.
  - Angels Clean Touch - \$4,000/mo.
- Motion to accept the quote of Jan-Pro of Northeastern PA for the provision of municipal cleaning services at a rate of \$1,450.00 per month. **(Action Item)**

- Motion to approve a 3-year agreement with Portland Contractors as the certified water operator for Mountain View Park – including both the Heritage Center and Bath House facility – at a rate of \$300/mo. for Year 1, \$320/mo. for Year 2 and \$335/mo. for Year 3. **(Action Item)**

### **Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Hazard Mitigation Grant Program Application

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

### **Reports**

#### **Zoning**

#### **Emergency Services**

- Police
- EMS
- Fire

#### **Public Works Report**

- Current Public Works projects
- Motion to advertise the Township's 2006 Dodge Ram truck, the "Silver Bullet," on Muncibid. **(Action Item)**
- Motion to advertise two John Deere Gators on Muncibid. **(Action Item)**
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant.

#### **Administration – Manager's Report**

- Spring & Fall Cleanup Days are out for public bid.
- 2022 grant applications are underway.
- 2022 Township events
  - Pocono Township Touch-a-Truck – June 4, 2022
  - Community Day – Saturday, September 10, 2022
  - Truck-or-Treat – TBD
  - Christmas Tree Lighting – TBD
- Regional HSPS Comprehensive Plan – Final draft received for Planning Commission and Commissioner review.

#### **Township Engineer Report**

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Convening a meeting to discuss prioritization of stormwater projects following 2021 storm damage.

#### **Township Solicitor Report**

- March 1, 2022 Zoning Hearing – 254 Pine Tree Drive STR Appeal
- Other Zoning Hearing Board updates.
  - Update – Taveras Appeal.
  - Update – Johnson Appeal.

- Update – PJJWA transfer agreement.
- HJP Park Agreement between Pocono and Jackson Townships.

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**