



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

January 17, 2022 | 7:00 p.m.  
112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 886 2510 5960**

**Passcode: 048897**

**Zoom Link:**

**<https://us06web.zoom.us/j/88625105960?pwd=NU1OV1k1YTZlWkgvS0t6OVRGTmtoZz09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

The Township's seasonal ice-skating rink is open on the basketball court at TLC Park, located at the corner of Route 715 and Route 611. Please know that the rink and ice condition are weather-dependent. Ice skating hours are from 8 AM until 10 PM.

**Hearings**

- **Ordinance 2022-01 – Amusement Tax Increase (Action Item)**
  - Motion to open a Public Hearing to consider adoption of an Ordinance amending Chapter 398, Taxation, Article IV, Amusement Tax, of the Code of Ordinances of Pocono to increase the rate of the amusement tax from 3% to 5% for general Township purposes. **(Action Item)**
  - Motion to close public hearing. **(Action Item)**
  - Motion to adopt Ordinance 2021-06 to approve the adoption of an Ordinance amending Chapter 398, Taxation, Article IV, Amusement Tax, of the Code of Ordinances of Pocono

to increase the rate of the amusement tax from 3% to 5% for general Township purposes.  
**(Action Item)**

### **Presentations**

- Township Municipal Complex Architectural Feasibility Study Design Presentation – Joseph Phillips, Phillips & Donovan Architects.

### **Resolutions**

Resolution 2022-01 – Motion to approve Resolution 2022-01 granting approval of the Pocono Township Municipal Complex Lot Consolidation Plan.

Resolution 2022-02 – Motion to approve Resolution 2022-02 granting conditional approval of The Crossings Premium Outlets Food Trucks Preliminary/Final Land Development Plan.

Resolution 2022-03 – Motion to approve Resolution 2022-03 authorizing the submission of a 2022 Monroe County Open Space Development grant application in an amount not to exceed \$40,000.  
**(Action Item)**

Resolution 2022-04 – Motion to approve Resolution 2022-04 amending the Township Fee Schedule for Subdivision, Land Development, Zoning and Zoning Hearing Board fees, and other miscellaneous applications and permitting fees, repealing and replacing all prior fee resolutions. **(Action Item)**

### **Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the January 3, 2022 Reorganization and regular meetings of the Board of Commissioners.
  - Financial transactions through January 13, 2022 including:
    - Ratification of vouchers payable in the amount of \$1,603.68 and sewer operating expenditures in the amount of \$475.45.
    - Ratification of gross payroll for the pay period ending January 9, 2022 in the amount of \$114,203.35.
    - Vouchers payable in the amount of \$173,500.25.
    - Sewer operating fund expenditures in the amount of \$113,810.16.
    - Capital reserve fund expenditures in the amount of \$615.32.
    - An American Rescue Plan Act transfer to the General Fund of \$5,240.00 for implementation costs for the Township's new e-permitting platform. **(Action Items)**

### **NEW BUSINESS**

#### **1. Personnel**

- Motion to extend an offer of employment for the Township's open Administrative Assistant position. **(Action Item)**
- Motion to extend an offer of employment for the Township's open Road Crew position. **(Action Item)**

#### **2. Travel/Training Authorizations – None**

**Report of the President**

Richard Wielebinski

- Motion to set 2022 Planning Commission meetings for the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 6:00 p.m. at the Pocono Township Municipal Building. When a regularly scheduled meeting falls on a holiday, the meeting will be held at the same time the following day. **(Action Item)**
- Motion to approve reducing the years of service required for the rank of Corporal within the Pocono Township Police Department, changing the minimum required years of service from 5 years to 3 years per the recommendation of the Civil Service Commission. **(Action Item)**
- Motion to set Pocono Township’s 2022 Spring Cleanup Days for April 28-30 and Fall Cleanup Days for September 30-October 1, 2022 and to advertise the Cleanup Days for public bid. **(Action Item)**
- Acknowledgement of Correspondence – Tannersville Point Luxury Apartments six-month extension request to July 31, 2022.

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update

Ellen Gnant – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Current Public Works projects
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

**Administration – Manager’s Report**

- Proceeding with 2022 grant applications.
- Traisr software implementation.
- Regional HSPS Comprehensive Plan update – Still waiting on draft plan.

**Township Engineer Report**

- Update – Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.

**Township Solicitor Report**

- Motion to authorize Township signatories to sign off on the PA Attorney General Opioid Settlement, removing Pocono Township from the settlement so all funds can be passed through Monroe County.  
**(Action Item)**
- Zoning Hearing Board updates.
  - Update – Taveras Appeal.
  - Update – Johnson Appeal.
- Update – PJJWA transfer agreement.
- HJP Park Agreement between Pocono and Jackson Townships.

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**