

**SALE OF PROPERTY, MONROE COUNTY TAX PARCEL ID # 12.9.1.36-1-1;
MAP # 12637100873852HOLD AT BARTONSVILLE AVENUE**

INSTRUCTIONS TO BIDDERS

1. BID FORM

All bids must be submitted on the forms provided and in conformity with these specifications. All bids must be written in ink or typewritten. Proposals shall be enclosed in a sealed envelope marked "Sale of Monroe County Tax Parcel ID # 12.9.1.36-1-1; Map # 12637100873852HOLD at Bartonsville Avenue" (the "Property").

Sealed Proposals must be received by Pocono Township by 3 PM on November 12, 2021, at the Municipal Building, 112 Township Drive, Tannersville, PA 18372.

The Pocono Township Board of Commissioners reserves the right to accept or reject any or all Bids and to accept any Bid which in its judgment is for the best interest of Pocono Township.

2. PAYMENT REQUIRED WITH PROPOSAL

A Cashier's check or Certified check for 10% of the bid price, to be drawn to the order of Pocono Township, must accompany the bid as bid security.

3. AWARD OF CONTRACT

The award will be made to the highest responsible bidder at the Board of Commissioners' meeting on November 15, 2021. The award shall be made in a manner most advantageous of the Township of Pocono. The Township reserves the right to reject any/all bids, reserves the right to waive any/all non-substantive requirements and to amend irregularities in the bidding procedure. The Property shall be sold on an "as is, where is" basis and sale must be finalized by the successful bidder within sixty (60) days of award with balance due in full at that time. Failing to do so, the Township may withdraw the award and re-award to the next highest bidder. The bid security for all unsuccessful bidders shall be returned fifteen (15) days after the date for opening bids.

4. **PROPERTY INSPECTIONS**

Contact Pocono Township at 570-629-1922, or email tmunoz@poconopa.gov to schedule an appointment to view the property.

PROPOSAL FORM

To: Pocono Township, Monroe County

My/Our Bid for the Property is as follows:

Monroe County Tax Parcel ID # 12.9.1.36-1-1 \$ _____
(fill in your numerical bid price on the line above)

Date: _____

Submitted by: _____
Signature Print Name

Address: _____

Phone Number: _____

Email: _____

Firm Name (if applicable):

Address: _____

Phone Number: _____

- Note – A Cashier's check or Certified check for 10% of the bid price **MUST** be submitted with bid in order to be considered.