



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

October 4, 2021 | 7:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 873 3427 8903**

**Passcode: 316621**

**Zoom Link:**

**<https://us06web.zoom.us/j/87334278903?pwd=dmNXREJUJUU0ZVRE9NdyswckR4QjZLUT09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements** – None

**Hearings** – None

**Presentations** – None

**Resolutions**

- Resolution 2021-24 – Motion to grant conditional approval of the Classic Quality Homes White Oak Drive Lot Line Adjustment Plan. **(Action Item)**
- Resolution 2021-25 – Motion to authorize Jerrod Belvin, Township Commissioner & Emergency Management Coordinator, to serve as the Pocono Township assigned agent to sign hazard mitigation grant applications including, but not limited to, the Building Resilient Infrastructure Communities (BRIC) and Flood Mitigation Assistance grant programs. **(Action Item)**

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the September 20, 2021 regular meeting of the Board of Commissioners.
  - Financial transactions including:
    - Ratification of vouchers payable received through September 30, 2021 in the amount of \$585,546.66 and sewer operating expenditures in the amount of \$542.81.
    - Ratification of gross payroll for the pay period ending September 19, 2021 in the amount of \$130,439.82.
    - Vouchers payable received through September 30, 2021 in the amount of \$372,050.77.
    - Sewer operating fund expenditures through September 30, 2021 in the amount of \$40,849.54.
    - Sewer construction fund expenditures through September 30, 2021 in the amount of \$7,007.93.
    - Capital reserve fund expenditures through September 30, 2021 in the amount of \$5,519.87. **(Action Items)**

**NEW BUSINESS**

1. **Personnel** – None
2. **Travel/Training Authorizations** – None

**Report of the President**

Richard Wielebinski

- Motion to authorize the Northridge at Camelback Phase I Holly Court land development to proceed with applications for building permits conditioned on the applicant addressing all Township engineering comments as outlined in the letter dated October 1, 2021. **(Action Item)**
- Motion to set 2021 Pocono Township Trick-or-Treat hours for 5:00 p.m. to 8:00 p.m. on Sunday, October 31, 2021. **(Action Item)**
- Update regarding the installation of the basketball court at TLC Park and other projects at the site.

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Monroe County Hazard Mitigation Plan Update
- Motion to authorize the Township solicitor to prepare an ordinance for the adoption of the 2021 International Fire Code (IFC). **(Action Item)**
- Motion to authorize solicitor to prepare an ordinance to establish Knox Box entry and SOS sensor requirements for restricted access following the 2021 International Fire Code for new construction in the Township. **(Action Item)**

Ellen Grandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

**Reports**

**Zoning**

**Emergency Services**

- Police
- EMS
- Fire

**Public Works Report**

- Current Public Works projects and storm damage report
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

**Administration – Manager’s Report**

- Updates on current Township action items
  - Phillips & Donovan feasibility study is underway.
  - Rollout of new Traisr platform continues to progress.
  - Investigating possibility of park usage fees for non-Monroe County residents.
  - Beginning to mobilize and draft the Township-wide fall newsletter.
  - Township manager has requested instituting monthly informational meetings with Fire Department representatives.
- BCRA representatives to attend second Commissioners meeting in October to discuss water line capacity in Pocono Township. Information has been requested in advance from BCRA.
- Regional HSPS Comprehensive Plan update – Waiting on consultant.

**Township Engineer Report**

- St. Paul’s Lutheran drainage basin repairs – Work to begin Monday, 10/4.
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonville Avenue.
- Preliminary plan and cost estimates to address drainage issues at Sunlite Lane & Tara Hill Drive.

**Township Solicitor Report**

- Upcoming local agency hearings in front of the Board of Commissioners.
  - Both applications have been submitted to the Township SEO and engineer for review in advance of the hearings.
- Zoning Hearing Board updates.
- Update – Johnson Appeal
- 150 Gravatts Way – Court Appearance on October 21 at 1:30 p.m.
- HJP Park Agreement between Pocono and Jackson Townships.

**Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Adjournment**