



POCONO TOWNSHIP COMMISSIONERS
AGENDA

September 7, 2021 | 7:00 p.m.
112 Township Drive, Tannersville, PA

Dial-In Option: 646 558 8656

Meeting ID: 824 8364 2932

Passcode: 547996

Zoom Link:

<https://us06web.zoom.us/j/82483642932?pwd=aEUvanNycWhRdVBiZVhRZlIzNWQrUT09>

Open Meeting

Pledge of Allegiance

Roll Call

Public Comment

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- Emergency meetings of the Board of Commissioners were held on August 23rd and September 1st for the purpose of declaring a Disaster Emergency in response to Hurricanes Henri and Ida.
- Pocono Township's Fall Cleanup will be held Friday, October 1 and Saturday, October 2 from 7:30 a.m. to 3 p.m. each day. Residents can visit www.poconopa.gov for more information as the Cleanup Days draw near.
- The Board of Commissioners has scheduled dates for two budget work sessions at 5 p.m. on Monday, September 13 and Wednesday, September 29. These in-person meetings are open to the public.

Hearings – None

Presentations

- Presentation by Traisr, LLC regarding a proposal to provide software to Pocono Township for public works management and tracking of Township assets; online permit applications, payments and licensing; zoning and building codes inspections; and a portal for citizen complaints.

- Presentation and discussion regarding adoption of a 12-hour shift pilot program for the Pocono Township Police Department corporals.

Resolutions – None

Consent Agenda

- Motion to approve a consent agenda of the following items:
 - Old business consisting of the minutes of the August 16, 2021 regular meeting of the Board of Commissioners.
 - A budget transfer of \$20,500.00 for the purpose of supplementing the Public Works overtime budget and covering increases to the cost of fuel for park maintenance equipment.
 - Financial transactions including:
 - Ratification of vouchers payable received through September 2, 2021 in the amount of \$9,889.07; sewer operating expenditures in the amount of \$3,444.95; and capital reserve expenditures of \$54,417.38.
 - Ratification of gross payroll for the pay period ending August 22, 2021 in the amount of \$122,428.25.
 - Vouchers payable received through September 2, 2021 in the amount of \$85,407.69.
 - Sewer operating fund expenditures through September 2, 2021 in the amount of \$46,238.87.
 - Sewer construction fund expenditures through September 2, 2021 in the amount of \$13,546.35.
 - Capital reserve fund expenditures through September 2, 2021 in the amount of \$10,795.56.

NEW BUSINESS

1. Personnel – None

2. Travel/Training Authorizations – None

3. Financial Transactions

- Motion to open a new checking account with ESSA Bank and Trust for the purpose of depositing the federal funds received from the American Rescue Plan and to add the Board of Commissioners, Township Manager, and Treasurer as authorized signatories on that account. **(Action Item)**
- Motion to approve American Rescue Plan expenditures for the following:
 - \$500 COVID-19 hazard pay per each full-time Township employee employed between March 1 and December 31, 2020.
 - \$1,000 per full-time Township employee who provides evidence of COVID-19 vaccination.
 - \$20,160.88 to the Pocono Township Volunteer Fire Company for 2020 fundraising losses and lost rental income.
 - \$130,091.22 reimbursement to the Township General Fund for 2020 COVID-19 lost revenue.
 - \$101,522.58 for the purchase of a Bobcat E88 R2-Series Compact Excavator for completion of Township stormwater projects. **(Action Item)**

Report of the President

Richard Wielebinski

- Motion to ratify the Disaster Emergency Declarations issued at emergency meetings of the Board of Commissioners on August 23rd and September 1st. **(Action Item)**
- Discussion and possible action to authorize revisions to the Township's grading ordinance and to advertise for public hearing. **(Possible Action Item)**

- Motion to waive Mountain View Park pavilion fees for the meeting of the Northeast Chapter Assessor Association of PA on September 10, 2021. **(Action Item)**
- Motion to terminate agreement for e-permitting services with Cloudpermit. **(Action Item)**
- Motion to approve a contract with Traisr, LLC to provide an Asset Management Application for the Township and to authorize an American Rescue Plan expenditure in the amount of \$27,300 for the implementation and one-year subscription to the Traisr Asset Management Application. **(Action Item)**
- Motion to authorize the advertisement of three (3) Ford Explorer police interceptors and one (1) Ford Expedition police vehicle on Municibid. **(Action Item)**
- Discussion and possible action regarding authorizing a Memorandum of Understanding establishing a pilot 12-hour shift schedule for two Pocono Township Police Department corporals. **(Possible Action Item)**
- Discussion and update regarding the bid award for the purchase of the Township-owned I-80 parcel **(Action Item)**
- Update regarding the installation of the basketball court at TLC Park and other projects at the site.

Commissioner Comments

Jerrod Belvin – Vice President

- Emergency Management Update – Hurricanes Henri & Ida
- Monroe County Hazard Mitigation Plan Update
- Discussion and possible action regarding the appointment of a new Zoning Hearing Board member following the resignation of Angela Tullo. **(Action Item)**

Ellen Gandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

Reports

Zoning – August Zoning Report

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects and storm damage report
- Upcoming fall projects
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

Administration – Manager’s Report

- Discussion and possible action regarding a quote for professional services received from Phillips & Donovan Architects to update and complete a feasibility study for the Township municipal complex. **(Possible Action Item)**
- Renewed PennDOT permit for temporary speed signs located throughout Township and added a portion of Sullivan Trail in response to speeding concerns raised by area residents.
- Update – County Tax exemption hearing held on Wednesday, 9/1 for 114 Alger Avenue.
- Update – Regional HSPS Comprehensive Plan.

Township Engineer Report

- Stormwater and infrastructure issues identified following recent storm events.
- St. Paul's Lutheran drainage basin repairs.
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Intersection improvements to Learn Road, Fish Hill, Old Mill Road and SR 611.
- Preliminary plan and cost estimates to address drainage issues at Sunlite Lane & Tara Hill Drive.

Township Solicitor Report

- HJP Park Agreement between Pocono and Jackson Townships.
- Zoning Hearing Board updates.
- 150 Gravatts Way – Court Appearance on October 21 at 1:30 p.m.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment