



POCONO TOWNSHIP COMMISSIONERS  
AGENDA

September 20, 2021 | 7:00 p.m.

112 Township Drive, Tannersville, PA

**Dial-In Option: 646 558 8656**

**Meeting ID: 811 8467 7293**

**Passcode: 588423**

**Zoom Link:**

**<https://us06web.zoom.us/j/81184677293?pwd=YUJQOExhcHBZa0hyMzF1R0FCMWFyUT09>**

**Open Meeting**

**Pledge of Allegiance**

**Roll Call**

**Public Comment**

*We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.*

*Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

**Announcements**

- An executive session was held this evening prior to our regular meeting for the purpose of discussing personnel items pertaining to the Pocono Township FY 2022 budget.
- Pocono Township's Fall Cleanup will be held Friday, October 1 and Saturday, October 2 from 7:30 a.m. to 3 p.m. each day. Residents can visit [www.poconopa.gov](http://www.poconopa.gov) for more information.
- The Board of Commissioners will conduct a budget work session at 5 p.m. on Wednesday, September 29 for discussion of the Fiscal Year 2022 township budget. This in-person meeting is open to the public.

**Hearings** – None

**Presentations** – None

**Resolutions**

- Motion to authorize the submission of a Monroe County Local Share Account grant application to the PA Department of Community and Economic Development in the amount of \$1,521,795.60 for infrastructure improvements at the intersections of Learn Road/Fish Hill Road, Learn Road/SR 611 and Old Mill Road/SR 611. **(Action Item)**

**Consent Agenda**

- Motion to approve a consent agenda of the following items:
  - Old business consisting of the minutes of the September 7, 2021 regular meeting of the Board of Commissioners.
  - Financial transactions including:
    - Ratification of vouchers payable received through September 16, 2021 in the amount of \$8,731.75 and sewer operating expenditures in the amount of \$126.76.
    - Ratification of gross payroll for the pay period ending September 5, 2021 in the amount of \$122,692.31.
    - Vouchers payable received through September 16, 2021 in the amount of \$184,303.93.
    - Sewer operating fund expenditures through September 16, 2021 in the amount of \$25,631.18.
    - Sewer construction fund expenditures through September 16, 2021 in the amount of \$13,635.57.
    - Capital reserve fund expenditures through September 16, 2021 in the amount of \$2,759.52.
  - A Fire Tax disbursement of \$1,284.76 to the Pocono Township Volunteer Fire Company. **(Action Items)**

**NEW BUSINESS**

1. **Personnel** – None
2. **Travel/Training Authorizations** – None

**Report of the President**

Richard Wielebinski

- Motion to waive Mountain View Park pavilion rental fees on September 25 2021 for non-profit Pocono Services for Families & Children to host their Project Success program. **(Action Item)**
- Motion to approve Escrow Release No. 8 for the Trap Enterprises Route 0611 Project, per the Township Engineer's recommendation letter dated September 16, 2021, reducing the Applicant's construction escrow by \$16,701.81 and leaving a balance of \$572,695.05. **(Action Item)**
- Motion to approve a monthly \$60.00 cell phone stipend to Township Manager, Taylor Munoz. **(Action Item)**
- Update regarding the installation of the basketball court at TLC Park and other projects at the site.

**Commissioner Comments**

Jerrod Belvin – Vice President

- Emergency Management Update
- Monroe County Hazard Mitigation Plan Update

Ellen Gandt – Commissioner

Jerry Lastowski – Commissioner

Keith Meeker – Commissioner

## **Reports**

### **Zoning**

### **Emergency Services**

- Police
- EMS
- Fire

### **Public Works Report**

- Current Public Works projects and storm damage report
- TLC Park Project Update
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant

### **Administration – Manager’s Report**

- Updates on current Township action items
  - Phillips & Donovan feasibility study beginning
  - Rollout of new Traisr platform in progress
  - Investigating possibility of park usage fees for non-Monroe County residents
- Discussion and possible action regarding Township cleanup fees charged for large panel trucks and trailers. **(Possible Action Item)**
- Discussion regarding proposal by Tom Lovito to purchase two-acre Learn Road parcel and provide easement access to Pocono Township for developing a parking area for the adjoining public access open space parcel.
- BCRA representatives to attend second Commissioners meeting in October to discuss water line capacity in Pocono Township.
- Update – Regional HSPS Comprehensive Plan.

### **Township Engineer Report**

- Discussion and update regarding the Northridge/Serenite Holly Court project.
- Stormwater and infrastructure issues identified following recent storm events.
- St. Paul’s Lutheran drainage basin repairs.
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue.
- Intersection improvements to Learn Road, Fish Hill, Old Mill Road and SR 611.
- Preliminary plan and cost estimates to address drainage issues at Sunlite Lane & Tara Hill Drive.

### **Township Solicitor Report**

- HJP Park Agreement between Pocono and Jackson Townships.
- Zoning Hearing Board updates.
- Update – Johnson Appeal
- 150 Gravatts Way – Court Appearance on October 21 at 1:30 p.m.
- Upcoming local agency hearings in front of the Board of Commissioners.

## **Public Comment**

*Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.*

## **Adjournment**