

**Pocono Township Board of Commissioners
Sewer Committee Meeting Minutes
July 6, 2021**

The Sewer Committee meeting of the Pocono Township Commissioners was held on Tuesday, July 6, 2021 via remote teleconference and was opened by President Rich Wielebinski at 6:02 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Jerrod Belvin, present; Ellen Gnandt, present; Gerald J. Lastowski, present; Keith Meeker, present; Rich Wielebinski, present.

IN ATTENDANCE: Leo DeVito, Twp. Solicitor, Broughal & Devito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Taylor Munoz, Township Manager; and Krisann MacDougall, Administrative Assistant.

PUBLIC COMMENT: None

ANNOUNCEMENTS: None

HEARINGS: None

PRESENTATIONS: None

OLD BUSINESS

R. Wielebinski made a motion, seconded by J. Belvin, to approve the minutes of the June 7, 2021 sewer committee meeting. All in favor. Motion carried.

NEW BUSINESS

FINANCIAL TRANSACTIONS: None

APPEALS: None

REPORTS

SEWER CONSULTANT

- Pump Station 5 jockey pump project – Project is ready for bid and will be advertised next week.
- Deferred Properties and properties with no lateral – Seven contractors were contacted to provide quotes for the installation of the DCNR sewer lateral. Only two contractors have responded, and none have provided quotes for installation of the lateral. Discussion was held regarding inclusion of the DCNR lateral installation with the bid for the larger deferred lateral project with the hope that a larger bid package will be more attractive to bidders. Further discussion of the Township providing a new sewer main to pick up three additional sewer users along Route 611 for a total of ten EDUs.

R. Wielebinski made a motion, seconded by J. Belvin, to include the four non-connected SR 611 properties in the overall bid package for deferred properties. All in favor. Motion carried.

- Delinquent accounts update – Discussion regarding BCRA software reporting limitations for providing certain sewer reports to the Township. E. Gnandt asked for the reporting data as an excel spreadsheet to experiment with categorizing the data. P. Briegel will provide a report of remaining delinquent accounts for consideration of liens.

- Discussion regarding expansion of sewer service area – Process of amending of the Township's Act 537 Plan and proposed sewer service area expansion is ongoing.

COMMISSIONERS: No reports

ADMINISTRATION: No update

SEWER ENGINEER

- Update - Sanofi Sanitary Sewer Easement – No update.
- Update - Act 537 Plan – Expansion of service area is ongoing.

TOWNSHIP SOLICITOR:

- Discussion regarding Tobyhanna Equalization (EQ) Tank – Waiting on comments back from Kalahari and Tobyhanna Township regarding amended language to the Intermunicipal Sewage & Disposal Services Agreement.

PUBLIC COMMENT: None

ADJOURNMENT

R, Wielebinski made a motion, seconded by E. Gnadtt, to adjourn the meeting at 6:44 p.m. All in favor. Motion carried.