



POCONO TOWNSHIP COMMISSIONERS
AGENDA

March 15, 2021 | 7:00 p.m.

ZOOM Dial-In #: 646-558-8656
Meeting ID: 945 0165 4791
Passcode: 618373

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

We ask that any resident making public comment, including those who may have dialed in by phone, please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- Pocono Township will hold its annual Spring Cleanup from Thursday, April 30 through Saturday, May 1, 2021. Proof of Township residency is required. Residents can bring their difficult-to-dispose-of items to the Township building between 7:30 a.m. and 3:00 p.m. each day. Disposal fees begin at \$5.00 for a carload and \$10.00 for a pick-up truck load, with higher fees depending on size of vehicle or trailer load. Electronics are collected at no charge. Please note that this public service is offered for residential users only. If you have any questions, please call the Township office directly at 570-629-1922.
- If you have not already, we would encourage you to sign up for the Township newsletter at www.poconopa.gov, follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at www.savvycitizenapp.com.

Hearings

- Ordinance 2021-02 – Amendment to Pocono Township’s Transient Dwelling Use (TDU)
 - Motion to open public hearing for consideration of amending certain provisions of Chapter 302 of the Pocono Township Code of Ordinances, Transient Dwelling Use of Single-Family Dwellings. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion to amend Chapter 302 of the Pocono Township Code of Ordinances, Transient Dwelling Use of Single-Family Dwellings, limiting overnight occupancy of short-term rentals to

no more than 14 individuals and further clarifying the license revocation provision for repeat violations. **(Action Item)**

- Ordinance 2021-03 – Amendment to the Pocono Township Sign Ordinance
 - Motion to open public hearing for consideration of an amendment to the Pocono Township Code of Ordinances, by amending certain provisions of Chapter 470, Zoning, Article II, Terminology, and Article VII, Signs, and repealing all ordinances inconsistent therewith. **(Action Item)**
 - Motion to close public hearing. **(Action Item)**
 - Motion to amend the Pocono Township Code of Ordinances, by amending certain provisions of Chapter 470 – Zoning, Article II – Terminology, and Article VII – Signs, and repealing all ordinances inconsistent therewith. **(Action Item)**

Presentations

- PFM Financial Advisors – Zach Williard & Ben Kapenstein. Update regarding RFP for Sewer Revenue Note Proposals.

Resolutions

- Resolution 2021-04 – Motion to grant a two-year extension of time from April 3, 2022 for completion of the remaining portion of a private access road as shown on the approved Margaret and Christopher Kinsley Minor Subdivision Plan. **(Action Item)**

OLD BUSINESS

- Motion to approve the minutes of the March 1, 2021 regular meeting of the Board of Commissioners. **(Action Item)**

NEW BUSINESS

1. Personnel

- Motion to hire Matthew Bonham, Brandon Buchan, Ethan Reese, Frank Anico and Dustin Stevens as 2021 seasonal park workers at a rate of \$12.00 per hour, as provided for in the 2021 Township budget. **(Action Item)**
- Motion to re-hire Kevin Daher as the seasonal Park Lead at a rate of \$18.00 per hour, as provided for in the 2021 Township budget. **(Action Item)**
- Motion to re-hire Jack Manuel for a seasonal position at a rate of \$17.00 per hour. **(Action Item)**

2. Financial Transactions

- a. Motion to ratify vouchers payable received through March 11, 2021 in the amount of \$109,849.64. **(Action Item)**
- b. Ratify gross payroll for pay periods ending February 21, 2021 in the amount of \$109,081.90 **(Action Item)**
- c. Motion to approve vouchers payable received through March 11, 2021 in the amount of \$184,003.79. **(Action Item)**
- d. Motion to approve sewer operating fund expenditures through March 11, 2021 in the amount of \$118,624.29. **(Action Item)**
- e. Motion to approve sewer construction fund expenditures through March 11, 2021 in the amount of \$388.75. **(Action Item)**
- f. Motion to approve capital reserve fund expenditures through March 11, 2021 in the amount of \$436.50. **(Action Item)**

3. Travel/Training Authorizations – None

Report of the President

Richard Wielebinski

- Motion to waive Mountain View Park pavilion and Heritage Center rental fees for Girls on the Run for two meetings per week for the months of April and May 20201. **(Action Item)**
- Motion to waive Mountain View Park Pavilion 3 rental fees for Boy Scout Troop 85's Summer Court of Honor Picnic on Sunday, August 8, 2021. **(Action Item)**
- Update – Fish Hill Road Right-of-Way and drainage culvert issues

Commissioner Comments

Jerrod Belvin – Vice President

- COVID-19/Emergency Management Update
- FEMA Flood Mitigation grant application
- Monroe County Hazard Mitigation Plan Update
- Motion to grant permission to Sanofi Pasteur, Inc. to designate the Pocono Township public meeting room as an off-site Emergency Operations Center, should an emergency occur at their facility that would require site evacuation and render their emergency operations facilities inoperable. **(Action Item)**

Ellen Gndt – Commissioner

Jerry Lastowski – Commissioner

- Pocono Jackson Joint Water Authority (PJJWA) Update

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Current Public Works projects report
- Active bid advertisements for Township Cleanup Days and material purchases
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well at MVP

Administration – Manager's Report

- Motion to authorize the Township Manager to proceed with submitting a mini-grant application to the Pocono Forests & Waters Grant Program for an amount not to exceed \$10,000 for the purpose of developing public access to The Old Learn Farm parcel on Learn Road, including installation of a parking area and trail development. **(Action Item)**
- Next steps regarding dangerous structure located at 17 Summit Drive in Pocono Manor
- Update – Appraisal of 114 Alger Avenue
- Update – Pending grant applications for the Township's LSA, Multimodal & Recreation Grant submissions

- Discussion regarding the Wine Press Inn owner's interest in the purchase of the adjoining Township parcel on Bartonsville Avenue – No update
- Evaluation of Township's Wireless Carrier – Verizon vs. FirstNet (ATT) – No update
- Regional HSPS Comprehensive Plan – No update.

Township Engineer Report

- St. Paul's Lutheran Drainage Basin
- Archer Lane Drainage Issues
- Righthand turn lanes from Rt. 611 onto Rimrock Road and Bartonsville Avenue – Setting up an onsite meeting with PennDOT

Township Solicitor Report

- Motion to approve the Assignment Agreement between Pocono Township and the Pocono Heritage Land Trust (PHLT) designating PHLT as the Holder of the Conservation Easement and Pocono Township as the Qualified Beneficiary for the Learn Conservation Easement, Monroe County tax parcel number 12.8.2.79. **(Action Item)**
- Discussion regarding I-80 parcel easement request – Jonathan Weber **(Possible Action Item)**
- Update – Gravatts Way Court Injunction
- Update – Kelly Family Trust
- Zoning Hearing Board Update
 - Appeal of Ryan Possinger
 - Butz Lane STR

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

Board will adjourn into Executive Session for the purpose of discussing litigation and personnel issues.