



**POCONO TOWNSHIP COMMISSIONERS
AGENDA**

June 15, 2020 7:00 p.m.

TELECONFERENCE DIAL-IN #: 408-418-9388

ACCESS CODE: 132 571 6468

PASSWORD: 762666

Open Meeting

Pledge of Allegiance

Roll Call

Public Comments

Since we are hosting a virtual meeting tonight, we ask that any residents making public comments please identify yourselves, provide your street address and state the spelling of your name when addressing the Commissioners.

Comments are for any issue. Please limit individual comments to five (5) minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Announcements

- An executive session will be held tonight following the meeting to discuss personnel issues.
- Township Residents are encouraged to please respond to the 2020 Census by going to www.2020census.gov. It is critical that Pocono Township receives an accurate census count, so the Township receives the state and federal funds due the Township for the next 10 years.
- If you have not already, we would encourage you to "get in the know" with Pocono Township news. You can sign up for the Township newsletter at www.poconopa.gov, follow our Facebook page for frequent community updates and subscribe to our township-wide Savvy Citizen notification system at www.savvycitizenapp.com.
- Pocono Township's 2020 road paving projects have started as of today. Residents are encouraged to visit the Township website or Facebook to view the exact roads being paved, so you can plan your local trips accordingly. The project timeline is weather-dependent, but we anticipate all paving to wrap up within four weeks.

Hearings – None

Presentations – None

Resolutions

Resolution 2020-13 – Motion to approve the submission of an Automated Red Light Enforcement (ARLE) grant application in an amount not to exceed \$400,000 from the Pennsylvania Department of Transportation to be used for a transportation upgrade project in the Township. **(Action Item)**

OLD BUSINESS

- Motion to approve the minutes of the June 1, 2020 regular meeting of the Board of Commissioners **(Action Item)**

NEW BUSINESS**1. Personnel****2. Ratification of COVID-19 Related Decisions (Action Items)**

- a. Motion to ratify extension of local Declaration of Disaster Emergency (6/8/20)

3. Financial Transactions

- a. Motion to ratify vouchers payable received through June 11, 2020 in the amount of \$99,655.63 **(Action Item)**
- b. Ratify gross payroll for pay period ending May 31, 2020 in the amount of \$98,069.90 **(Action Item)**
- c. Motion to approve vouchers payable received through June 11, 2020 in the amount of \$236,832.81 **(Action Item)**
- d. Motion to approve sewer construction fund expenditures through June 11 in the amount of \$4,333.80.
- e. Motion to approve capital fund expenditures through June 11 in the amount of \$11,519.60.

4. Travel/Training Authorizations

- a. Motion to authorize Commissioner Jerrod Belvin to attend the G-364 Multi-Hazard Emergency Planning for Schools training in Allegheny County, September 8 & 9. **(Action Item)**

Report of the President

Richard Wielebinski

- Discussion regarding interview and appointment of alternate Planning Commission members
- Discussion regarding interview and appointment of alternate Zoning Hearing Board members
- Discussion and possible action regarding extending the implementation of the Township's Amusement Tax **(Action Item)**
- Motion to approve MOU with Monroe Career & Technical Institute (MCTI) for township police services at a rate of \$79.28 per hour **(Action Item)**
- Discussion regarding MCTI roof replacement project permit fees **(Possible Action Item)**
- Motion to update Township short-term disability policy, to adjust short-term disability benefit from current rate of 70% of any employee's pay with a cap of \$500 per week, to 70% of any employee's pay with a cap of \$1,000 per week, for a maximum of 26 weeks. **(Action Item)**
- Update - LED Speed Signs

Commissioner Comments

Jerrod Belvin – Vice President

- COVID-19 Update
- Re-opening of the Township during/post-COVID-19
- Discussion regarding extension of Declaration of Disaster Emergency **(Possible Action Item)**

- Sponsorship of Monroe County Conservation District Stream Gage (**Possible Action Item**)

Ellen Grandt – Commissioner

- Clean-up Day Follow-up
- Discussion regarding activities allowed during yellow phase of COVID-19 restrictions
- Discussion regarding resuming public meetings at Township building
- Review of year-to-date Township financials – budget versus actual

Jerry Lastowski – Commissioner

- Re-opening of Stites Tunnel/191 Bridge
- Update – Special allocation to fire company for costs incurred at Pocono Manor fire

Keith Meeker – Commissioner

Reports

Zoning

Emergency Services

- Police
- EMS
- Fire

Public Works Report

- Update – Road Crew Projects
- Road paving projects commence June 15
- Discussion regarding Robin Lane drainage issues
- Update – Lighting at MVP and Heritage Center
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
- Update – Well Work at MVP and Replacement Fixtures

Administration – Manager's Report

- Motion to authorize Township Manager to interview and hire an intern at a cost not to exceed \$12,000, as provided for in the Township budget (**Action Item**)
- Motion to approve Great Wolf application for fireworks display permit (**Action Item**)
- Proposed work session to discuss Township Amusement Tax – June 29 at 7:00 p.m.
- 2017 Green Light Go Project – delayed over lack of state funding
- Update on pending grant applications
- Discussion regarding establishing a park foundation and reimplementation of the Township Park Board
- Enterprise Fleet Management Meeting – Investigating potential savings of leasing all township vehicles including Police and Public Works
- 2020 Census Response
- Discussion regarding suggested work session date – Monday, June 8 @ 6:00 p.m.
- Update – Regional Comprehensive Plan – May 14 meeting was postponed
- Update – 2017 Green Light Go Project
- Update – MS4 requirements – Educational piece was included in this week's Township newsletter

Township Engineer Report

- St. Paul's Lutheran Drainage Basin
- Roof Replacement on Maintenance Building
- White Oak Culvert Replacement Project
- Archer Lane Drainage Issues

- PennDOT request for Township to assume responsibility for flashing light on Sullivan Trail as part of bridge rehabilitation project
- Update – Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue
- Update – TLC Bridge & TLC Dam
- Update – Master sidewalk plan Multimodal grant

Township Solicitor Report

- Update – ZHB Hearing for Camp Lindenmere Special Exception
- Discussion regarding Amusement Tax
- Pocono Jackson Joint Water Authority (PJJWA)
- Update – ZHB – Johnson Appeal for Transient Dwelling Unit postponed from March 24, 2020
- Update – Electric contract discussion – further research needed regarding limitation of liability

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Adjournment

**Pocono Township Board of Commissioners
Regular Meeting Minutes
June 1, 2020 7:00 p.m.**

The regular meeting of the Pocono Township Commissioners was held remotely on Monday, June 1, 2020 via video and teleconference, and was opened by President Rich Wielebinski at 7:00 p.m. followed by the Pledge of Allegiance.

ROLL CALL: Jerrod Belvin, present; Ellen Gndt, present; Jerry Lastowski, present; Keith Meeker, present; and Rich Wielebinski, present.

IN ATTENDANCE

Leo DeVito, Township Solicitor, Broughal & DeVito; Jon Tresslar, Township Engineer, Boucher & James, Inc.; Taylor Munoz, Township Manager; Robert Sargent, Road Supervisor; Patrick Briegel, Sewer Consultant; and Dee Ackerman, Administrative Assistant.

PUBLIC COMMENTS

Township resident, Juliana Farrell of 314 Bog Road inquired when will speed limit signs be installed on Bog Road. R. Sargent is working to get signs up "this week." R. Wielebinski indicated R. Sargent and police met on Bog Road and determined locations of signage and timing devices. R. Sargent indicated speed strips and striping will be installed next week, weather depending. J. Lastowski asked T. Muñoz to investigate the reopening of the bridge on Route 191 so detour traffic will alleviate.

Announcements

- An executive session was held on May 27, 2020 to discuss the police contract and personnel issues.
- The Pocono Township Spring Cleanup will be held June 4-6, 2020 at the Township municipal complex. Information regarding the fee schedule is available at the Township office and online. Please note that the Cleanup is for residents only and proof of residency is required. Residents are asked this year to unload their own vehicles, due to ongoing concerns with COVID-19. If a resident is physically unable to unload, or there is a backlog of vehicles, members of the Public Works crew will be available to assist.
- Township Residents are encouraged to please respond to the 2020 Census by going to www.2020census.gov. It is critical that Pocono Township receives an accurate census count so the Township receives the state and federal funds due the Township for the next 10 years.

Hearings

- No hearings.

Presentations

- No presentations.

Resolutions

- No resolutions.

OLD BUSINESS

R. Wielebinski made a motion, seconded by E. Gndt, to approve the minutes of the May 18, 2020 regular meeting of the Board of Commissioners. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

NEW BUSINESS

Personnel – No new business.

Ratification of COVID-19 Related Decisions & Expenditures per Declaration of Disaster Emergency

- Extension of local Declaration of Disaster Emergency (5/25/20)

R. Wielebinski made a motion, seconded by J. Belvin, to ratify the extension of local Declaration of Disaster Emergency for 5/25/2020. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Financial Transactions

Ratify Vouchers Payable

R. Wielebinski made a motion, seconded by E. Gndt, to ratify vouchers payable received through May 28, 2020 in the amount of \$193,124.85. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Ratify Gross Payroll

R. Wielebinski made a motion, seconded by K. Meeker, to ratify gross payroll for pay period ending May 17, 2020 in the amount of \$100,079.83. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

- E. Gndt asked for clarification of correct date of payroll. T. Muñoz confirmed the May 17 date was correct.

Approve Vouchers Payable

R. Wielebinski made a motion, seconded by E. Gndt, to approve vouchers payable received through May 28, 2020 in the amount of \$67,789.62. Roll Call Vote: Jerrod Belvin, yes; Ellen Gndt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

No capital expenditures.

No construction fund purchases.

Travel/Training Authorizations

No travel/training authorizations.

REPORT OF THE PRESIDENT

Richard Wielebinski

- There are no plans for aerial spraying for gypsy moths this year.
- Discussion took place regarding interview and appointment of alternate Planning Commission members. Christina Kaufman and Joe Folsom sent letters of interest. They will be invited to the first meeting in July to discuss appointments as alternates.
- Update – LED Speed Signs – There is no update for LED Speed Signs due to no approval by the state.
- MCTI Roof – There was a meeting with MCTI representatives last week asking to waive permit fees. Fees were higher than anticipated. E. Gndt indicated MCTI was notified the Township would not divert from the fee schedule. R. Wielebinski and J. Lastowski expressed agreement.

COMMISSIONER COMMENTS

Jerrod Belvin – Vice President

- COVID-19 Update
There was a transition from red to yellow phase with anticipation of the yellow phase being two to four weeks. A memo was sent by J. Belvin to all commissioners with recommendations for Township operations during the yellow phase.
- Discussion regarding extension of Declaration of Disaster Emergency followed with E. Gnandt asking whether the declaration was still necessary. R. Wielebinski indicated we are in yellow and still under pandemic mode. J. Lastowski felt there is a false sense of security with the color change and acknowledged J. Belvin's work on the email sent regarding PPE and COVID-19. E. Gnandt questioned the rationale behind allowing baseball to be played while the pavilions must be closed. Questions also arose about walking trails, restroom access, port-a-potties, and hand sanitizing stations. R. Sargent is hopeful to have the bathrooms open by the end of the week. Discussion followed regarding face masks and park usage guidelines.

J. Belvin made a motion, seconded by R. Wielebinski, to extend Declaration of Disaster Emergency for Pocono Township effective immediately until June 8, 2020. Roll Call Vote: Jerrod Belvin, yes; Ellen Gnandt, no; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

Ellen Gnandt – Commissioner

- E. Gnandt made a motion to appoint Steve Van Auken as an alternate to the Planning Commission. The motion did not receive a second. Motion failed.
- Discussion regarding procedures for Spring Cleanup days. R. Sargent described the interior logistics of deliveries being made. T. Muñoz stated signage will be coming. J. Lastowski asked about the number of crew members needed. R. Sargent indicated six in total: two unloading, one standing at electronics area, and two or three where cars will be unloading to assist and oversee. The rest of staff will be doing other things like speed limit signs, etc., and will rotate.
- Discussion regarding Township's personal protective equipment (PPE) inventory. Questions were answered in J. Belvin's email about PPE.
- Request regarding possibility of having agenda prepared on Wednesdays so it can be posted on Fridays for the public. T. Muñoz explained the finalized financial information is not received until Thursday afternoon or at times, Friday morning due to additional bills being added which in turn brings revisions to the financial information. He also explained logistical limitations with four staff members and preparing BOC, Sewer and Planning Commission meeting agendas and minutes.

Jerry Lastowski – Commissioner

- Update – Special allocation to fire company for costs incurred at Pocono Manor fire. No update at this time.

Keith Meeker – Commissioner – No report given.

Reports

Zoning – May 2020 Report – No discussion.

Emergency Services

- Police – Report given to Commissioners.
- EMS – No report.
- Fire – Bill Sayre gave a year-to-date run report for May 2020 to the Commissioners.

Public Works Report

- Update – Road Crew Projects
Public Works crew are out mowing and preparing for Township cleanup.
- Update – Lighting at MVP and Heritage Center
Work will proceed on the day following elections. Stanchions will be installed and then ditch witch to run conduit/wiring.
- Update – Park Lane Culvert Replacement – Dirt and Gravel Grant
Meeting with John Motz, Shawn McGlynn, and Missy from Boucher & James will take place soon.
- Update – Well Work at MVP and Replacement Fixtures
The project should be done by end of week.

Administration – Manager's Report

- Spring Cleanup is June 4-6, 2020. Flyer and fee schedule are available online.
- Conversations continue with Enterprise Fleet Management to investigate potential savings of leasing all Township vehicles for Police and Public Works. Next meeting will be June 2.
- 2020 Census Response – The Township is lagging in responding to the census. On-line response is quickest and easiest for residents.
- Discussion regarding suggested work session date – Date of Monday, June 8 at 6:00 p.m. was determined to review township matters and discuss the amusement tax in further detail. This meeting will be advertised, and an invite will be sent out for a video meeting.
- Update – Regional Comprehensive Plan – The May 14, 2020 meeting was postponed.
- Update – 2017 Green Light Go Project – No update. Waiting on paperwork to review bid.
- Update – MS4 requirements – Educational piece was included in last Township newsletter.

Township Engineer Report

- St. Paul's Lutheran Drainage Basin – A letter with remediation recommendations was sent to St., Paul's and an engineer will contact J. Tresslar to move forward with the recommendations outlined in the letter.
- Adaptive Signaling Project and bidding process – Waiting on PennDOT.
- Roof Replacement on Maintenance Building – A schedule for this project will be sent to the Township Manager. It is suggested a mandatory pre-bid meeting be held on June 24th with all bidders' questions back to the Township by July 8th with bids due on July 20th.
- White Oak Culvert Replacement Project – A punch-list inspection was completed and a few items remain for completion.
- Archer Lane Drainage Issues – A violation notice was sent out by Township Zoning Officer last week.
- PennDOT request for Township to assume responsibility for flashing light on Sullivan Trail as part of bridge rehabilitation project - No update.
- Right hand turn lanes from Rt. 611 onto Rimrock and Bartonsville Avenue – No update.
- TLC Bridge & TLC Dam – No update.
- Master sidewalk plan Multimodal grant – No update.

Township Solicitor Report

- Camp Lindenmere – Special Exception Application – The Special Exception Application for the expansion of some of the Camp's facilities is scheduled for June 3, 2020. Information for the meeting will be sent to the Commissioners.
- Discussion regarding Amusement Tax – A virtual meeting with Camelback representatives regarding the amusement tax took place. Camelback representatives expressed interest in resuming conversations and coming to a resolution for Camelback. Before the departure of he previous manager and COVID-19, there was a draft agreement under review and this will be the subject of a future work session.
- Pocono Jackson Joint Water Authority (PJJWA) – No report given.
- Update – ZHB – Johnson Appeal for Transient Dwelling Unit postponed from March 24, 2020 - Tentatively considering the end of June.

- Update – Electric contract discussion – Further research is needed regarding limitation of liability.

Public Comment

Please limit individual comments to 5 minutes to allow time for others wishing to speak and direct all questions and comments to the President.

Dennis Virga, Director of MCTI – Discussion followed on MCTI permit fees and potential forgiveness. MCTI did not contact the Township to discuss actual permit fees. Dennis Virga indicated permit fees are 30% more for MCTI, as they are an institution that must bid projects at prevailing wage.

ADJOURNMENT

R. Wielebinski made a motion, seconded by J. Belvin, to adjourn the meeting at 8:06 p.m. Roll Call Vote: Jerrod Belvin, yes; Ellen Ghandt, yes; Jerry Lastowski, yes; Keith Meeker, yes; Rich Wielebinski, yes. Motion carried.

POCONO TOWNSHIP
Monday, June 15, 2020

SUMMARY

Ratify

General Fund	\$	99,355.88
Sewer Operating	\$	299.75
Sewer Construction	\$	-
Capital Reserve	\$	-

Bill List

TOTAL General Fund	\$	129,639.93
TOTAL Sewer <u>OPERATING</u> Fund	\$	107,192.88
TOTAL Sewer <u>CONSTRUCTION</u> Fund	\$	4,333.80
TOTAL Capital Reserve Fund	\$	11,519.60
Liquid Fuels	\$	-

<u>Budget Adjustments</u>	\$	-
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<u>Budget Appropriations</u>	\$	-
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Interfund Transfer

Notes:

Monday, June 15, 2020

General Fund	Date	Check	Vendor	Memo	Amount
Payroll	06/05/2020			PAYROLL ENDING 5/31/2020	\$ 98,069.90
General Expenditures				TOTAL PAYROLL	\$ 98,069.90
	06/04/2020	59758	PENTELEDATA	INTERNET SERVICE POLICE TWP AND PARK	\$ 481.98
	06/04/2020	59759	SITE 2	BACKUP SERVICES TWP AND POLICE	\$ 804.00
Sewer Operating Fund				TOTAL General Fund Bills	\$ 1,285.98
	06/04/2020	1621	PENTELEDATA	INTERNET SERVICE PUMP STATIONS	\$ 299.75
Sewer Construction Fund					\$ 299.75
Capital Reserve Fund					\$ -
				TOTAL Capital Reserve Fund	\$ -
TOTAL General Fund					99,355.88
TOTAL Sewer Operating				Authorized by:	299.75
TOTAL Sewer Construction					-
Total Capital Reserve				Transferred by:	-
					\$ 99,655.63

POCONO TOWNSHIP CHECK LISTING

Monday, June 15, 2020

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
General Fund				
06/11/2020	59760	AFLAC	Supplemental Insurance	\$ 488.42
06/11/2020	59761	AMERICAN UNITED LIFE INSURANCE CO.	STD & GTL INSURANCE	\$ 2,029.80
06/11/2020	59762	ARGS Technology, LLC	May 2020 Police & TWP IT Services	\$ 2,875.00
06/11/2020	59763	BIU of PA, Inc.	Permit Fees	\$ 88.90
06/11/2020	59764	Nationwide - 457	EE & ER CONTRIBUTION	\$ 4,154.12
06/11/2020	59765	Blue Ridge Communications	TWP & POLICE PHONES	\$ 285.95
06/11/2020	59766	Boucher & James, Inc.	ENGINEERING SERVICES	\$ 5,143.00
06/11/2020	59767	Brodhead Creek Regional Authority	SEWER TWP	\$ 177.08
06/11/2020	59768	Broughal & DeVito, L.L.P.	LEGAL SERVICES	\$ 8,845.50
06/11/2020	59769	Canfield's Pet & Farm	Rakes & Shovels	\$ 309.90
06/11/2020	59770	CCP Industries	PW SUPPLIES	\$ 1,111.96
06/11/2020	59771	Cefali and Associates PC	April 2020 Treasury Services	\$ 435.00
06/11/2020	59772	Center for Education & Employment Law	POLICE SUBSCRIPTIONS	\$ 132.45
06/11/2020	59773	DES	May 2020 TWP Recycling	\$ 24.00
06/11/2020	59774	Donna Kenderdine Reporting	PROFESSIONAL SERVICES	\$ 125.00
06/11/2020	59775	Eureka Stone Quarry, Inc.	ROAD MATERIALS	\$ 4,017.35
06/11/2020	59776	Francis Smith & Sons Inc	AB UST OPERATOR FEE	\$ 250.00
06/11/2020	59777	Fry's Plastic	PW SUPPLIES	\$ 3,794.72
06/11/2020	59778	J & Z Professional Services LLC	June 2020 Cleaning Services	\$ 1,895.12
06/11/2020	59780	Kimball Midwest	PW OPERATING SUPPLIES	\$ 278.58
06/11/2020	59781	Monarch	PW OPERATING SUPPLIES	\$ 2,265.00
06/11/2020	59782	MRM Worker's Compensation Pooled Trust	WORKERS COMPENSATION INSURANCE	\$ 11,724.32
06/11/2020	59783	Network Fleet	POLICE GPS SERVICES	\$ 325.45
06/11/2020	59784	P & D Emergency Services	VEHICLE MAINTENANCE	\$ 333.95
06/11/2020	59785	PAPCO, Inc.	VEHICLE FUEL	\$ 552.55
06/11/2020	59786	PMHIC	HEALTH INSURANCE PREMIUM	\$ 69,158.70
06/11/2020	59787	PPL Electric Utilities	ELECTRIC SERVICE TRAFFIC LIGHTS	\$ 50.76
06/11/2020	59788	Praxair Dist Mid-Atlantic	PW SUPPLIES	\$ 28.68
06/11/2020	59789	Reliable Sign and Striping	PW SUPPLIES	\$ 932.50

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
06/11/2020	59790	Site2	TWP & POLICE BACKUP SERVICES	\$ 804.00
06/11/2020	59791	State Workers Insurance Fund	FIRE DEP. WORKERS COMP	\$ 2,006.00
06/11/2020	59792	Steele's Hardware	PW SUPPLIES	\$ 410.02
06/11/2020	59793	Steele's Hardware	PW SUPPLIES	\$ 1,087.56
06/11/2020	59794	Stroudsburg Electric Motor Service	PW EQUIPMENT PARTS	\$ 48.50
06/11/2020	59795	Teamster Local 773 - Non-Uniform	NON UNION DUES	\$ 786.00
06/11/2020	59796	Teamster Local 773 - Police	POLICE UNION DUES	\$ 1,412.00
06/11/2020	59797	Tulpehocken Mountain Spring Water Inc	WATER	\$ 90.19
06/11/2020	59798	UNIFIRST Corporation	MATS & UNIFORMS	\$ 84.76
06/11/2020	59799	Waste Management of Pennsylvania, Inc.	WASTE REMOVAL	\$ 779.75
06/11/2020	59800	Werkheiser, Kent	POLICE OPERATION SUPPLIES	\$ 139.89
06/11/2020	59801	Wilson Products Compressed Gas Co.	PW SUPPLIES	\$ 7.50
06/11/2020	59802	YCG, Inc.	Police equipment maintenance	\$ 150.00
TOTAL General Fund				\$ 129,639.93

Sewer Operating Fund

06/10/2020	1622	BLUE RIDGE COMMUNICATIONS	PUMP STATION DIGITAL PHONES	\$ 121.98
06/10/2020	1623	Boucher & James, Inc.	SEWER ENGINEERING SERVICES	\$ 9,156.25
06/10/2020	1624	BRODHEAD CREEK REGIONAL AUTHORITY	JULY 2020 SEWER TREATMENT EXPENSE	\$ 76,336.25
06/10/2020	1625	BROUGHAL & DEVITO, L.L.P.	SEWER LEGAL	\$ 666.50
06/10/2020	1626	KEYSTONE ENGINEERING GROUP	ENGINEERING SERVICES	\$ 2,538.95
06/10/2020	1627	Monarch	STEEL RISERS	\$ 12,560.00
06/10/2020	1628	Pennsylvania One Call System, Inc	SEWER MAPPING	\$ 81.76
06/10/2020	1629	Pocono Management Associates LLC	CONTRACTED SERVICES 5/25 -5/31	\$ 1,459.55
06/10/2020	1630	Pocono Township	ADMIN SERVICES & TO REIMBURSE FOR CERTIFIED MAILINGS	\$ 1,267.70
06/10/2020	1631	Steele's Hardware	SEWER OPERATING SUPPLIES	\$ 86.44
06/10/2020	1632	SUBURBAN TESTING LABS	MONTHLY NPDES TESTING	\$ 480.00
06/10/2020	1633	Utility Locator LLC	SEWER MARKING	\$ 2,437.50
TOTAL Sewer Operating				\$ 107,192.88

<u>Date</u>	<u>Check</u>	<u>Vendor</u>	<u>Memo</u>	<u>Amount</u>
Sewer Construction Fund				
6/10/2020	666	BOUCHER & JAMES INC	ENGINEERING SEWER CONST PROJECT	\$ 4,333.80

TOTAL Sewer Construction Fund \$ 4,333.80

Capital Reserve Fund

06/10/2020	1127	BOUCHER & JAMES INC	PTW ENGINEERING SERVICES CAPITAL PROJECTS	\$ 5,627.62
06/10/2020	1128	COOPER ELECTRIC	HERITAGE CENTER LIGHTING PROJECT	\$ 342.48
06/10/2020	1129	FRY PLASTIC LLC	HERITAGE CENTER LIGHTING PROJECT	\$ 432.56
06/10/2020	1130	MARTIN STONE QUARRIES INC	INFIELD MIX	\$ 5,116.94

TOTAL Capital Reserve Fund \$ 11,519.60

LIQUID FUELS

ESSA

TOTAL General Fund	\$ 129,639.93	
Sewer Operating	\$ 107,192.88	
TOTAL Sewer Construction Fund	\$ 4,333.80	Authorized by: _____
Capital Reserve	\$ 11,519.60	
Liquid Fuels	\$ -	
TOTAL ESSA TRANSFER	\$ 252,686.21	Transferred by: _____