

POCONO TOWNSHIP BOARD OF COMMISSIONERS
Work Session Minutes

DATE: January 16, 2019
TIME: 5:00 pm
PLACE: Township Building
PRESIDING COMMISSIONER: Jerry Lastowski
ROLL CALL:

Harold Werkheiser - Absent
Richard Wielebinski – Present
Chad Kilby - Present
Jerrod Belvin – Present

Also present were Leo DeVito, Township Solicitor, Jon Tressler, Boucher & James, Township Engineer and Donna Asure-Township Manager

The work session was called to order at approximately 5:05pm by President Lastowski.

There was no public comment.

Joining the work session was Jason Fitzgerald of PennStrategies, grant writer for Pocono Township.

The following was discussed –

- The different types of grants available through the state, the types of projects that would qualify for each grant and the deadlines for the grants during this calendar year.
- What current projects that Pocono Township is currently working on might qualify for what type of grant
- The different matches required for different grants
- The need to have the support of the local senator and representative for the applications
- The board then discussed specifics and prioritization concerning -
 - RCAP grant and new municipal complex – 50/50 match. Round open with application due by January 31, 2019. Township will work with grant writer to submit in this round. \$500 non-refundable application fee each time you apply
 - Flood Mitigation Grant – will complete this grant for the White Oak Culvert project. Application due before April 1, 2019
 - PennDot/DCED Multimodal grant – township will work with grant writer to apply for grant to install sidewalks, turn lanes and lighting down the Route 611 corridor. It will address safety concerns and highlight economic development in the area. Due between March 1 and July 31, 2019. 30% match unless waived in upcoming discussions at the state level
 - Priorities are RCAP, PA Clean and Alternative Energy grant, USDA, LSA and DCNR/Trails

Jason Fitzgerald left the work session at 6:20pm.

The board discussed the upcoming engineering meetings and subcommittee meetings being scheduled to take place with Tobyhanna and Kalahari. It was thought a list of Pocono issues should be supplied by our consultant and engineer to Tobyhanna and Kalahari. The Board instructed that

Patrick Briegel and Mike Gable can meet with BCRA to address any issues prior to the upcoming meetings. The board stated that B&J and Patrick Briegel were working on behalf of Pocono Township and Kalahari nor Tobyhanna will be billed for their services. It is also believed that attorneys are not needed at the monthly subcommittee meetings.

MCCD violations on Archer Lane were discussed and Jon Tressler will research further.

The township pesticide license was discussed with a certified applicator on staff. The township manager will meet with the current staff member and define expectations of the program and checks and balances to ensure compliance.

The board discussed the request for a second constable to be placed on the upcoming municipal election ballot. This will be on the January 22, 2019 agenda for discussion/decision.

Solicitor DeVito gave a brief refresher course to the commissioners on their roles as elected officials.

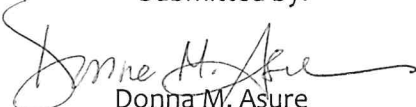
There was no public comment.

Jon Tressler left the work session at this time.

The Board adjourned into executive session at 7:10pm for personnel issues and would not reconvene the work session.

NO OFFICIAL ACTIONS OR ROLL CALL VOTES WERE TAKEN DURING WORK SESSION.

Submitted by:


Donna M. Asure
Township Manager