

## Meeting Minutes for April 3rd, 2017

Called to Order at 6:00pm

Present: Ellen Gndt, Bob DeYoung, Harold Werkheiser, Jerry Lastowski, and Judi Coover.

1. JL made a motion to suspend the agenda and have presentations moved forward. Second RD.

All in favor  
Motion carried

### Presentations

PennDot present the bridge/tunnel road closure planned on 191 next summer.

Police Chief Werkheiser made a 25 year service award to Officer Scott Kresge.

2. JC made a motion to accept the March 20<sup>th</sup> meeting minutes. Second EG

EG: Yes, RD: Abstain, HW: Abstain, JL: Yes, JC: Yes  
*Motion carried*

3. EG made a motion to approve the Work session Minutes for March 30<sup>th</sup>, 2017. Second, JL.

EG; Yes, RD: Yes, HW: Yes, JL: Abstain, JC: Yes  
*Motion carried*

4. JL made a motion to approve the bills and transfers dated April 3, 2017. Second, EG.

All in favor  
*Motion carried*

5. JL made a motion to ratify check list dated April 3, 2017. Second, EG.

All in favor  
*Motion carried*

6. JL made a motion to TABLE the ratification of the March 15<sup>th</sup> payroll. Second, EG

All in favor  
*Motion carried*

JL made a request to have the board consider a records access policy.

JC requested a work session to discuss job description and evaluation process. Special work session will be held April 11<sup>th</sup> at 5:30 pm.

7. JC made a motion to appoint Judith Linder as Deputy Tax collector to fill the vacancy left by Beth Martin. Second, EG.

All in favor  
*Motion carried*

## Meeting Minutes for April 3rd, 2017

8. JL made a motion to approve, pursuant to Ordinance 2015-09, the 2 fireworks permits requested by Camelback for 7/1/2017. Second, JC

All in favor  
*Motion carried*

9. JC made a motion to refer to the civil service commission and to authorize public notice of a Civil Service Hearing to determine the continuing applicability of payments of heart and lung benefits to Patrolman Chris Staples. Second, EG

All in favor  
*Motion carried*

10. EG made a motion to appoint Thomas L. Heimbach of FLAMM WALTON HEIMBACH & LAMM PC as special counsel pursuant to the terms of his engagement letter dated a March 30<sup>th</sup>, 2017. Second, JC

All in favor  
*Motion, Carried*

11. JL made a motion to TABLE action on 2017 fee schedule. Second, EG.

All in favor  
*Motion, Carried*

12. JL made a motion to notify Dean Hartshorn of a temporary change of schedule effective April 13<sup>th</sup>. Second, JC.

All in favor  
*Motion, Carried*

Charlie Vogt noted the need for a work session to review the DCED report, facilities study and CIP. Work session is scheduled for April 20<sup>th</sup> at 9 am.

13. JC made a motion to TABLE action on gypsy moth spraying contract. Second, EG.

All in favor  
*Motion, Carried*

14. JC made a motion to approve Traffic Signal Improvements Easement Agreement between Sanofi and Pocono Township at Discovery Drive. Second EG.

All in favor  
*Motion, Carried*

15. JC made a motion to approve Traffic Signal Maintenance Agreement between Pocono Township, Sanofi, and Mr. and Mrs. Vincent Trapasso for the signal at Discovery Drive. Second, JL

## Meeting Minutes for April 3rd, 2017

All in favor  
*Motion, Carried*

16. JC made a motion to TABLE Summit Health's request to begin site preparation and construction before obtaining an HOP from PennDot subject to a satisfactory written agreement indemnifying the township and agreeing to complete demolition of all new construction if HOP is denied. Second, JL.

All in favor  
*Motion, Carried*

17. JL made a motion to have a letter sent to PMSD to access to TLC for the purpose of removing the underground tank and to name Charlie Vogt as the contact person. Second, RD.

All in favor  
*Motion, Carried*

18. JC made a motion to approve the estimated expenditures of \$40,000 to \$45,000 as outlined in B&J email dated 3/22/2017 for work necessitated by the MS 4 permitting process.  
SecondEG

All in favor  
*Motion, Carried*

Jon Tresslar reported that Trijay has declined to work on the sewer valve replacement project. Jon will search for another contractor.

19. No action taken on release of remaining letter of credits for NCC.  
20. No action taken on release of remaining letter of credits for Robert Ace.  
21. No action taken on release of remaining letter of credits for Carriage House at Pocono Manor.

### Resolutions

22. JC made a motion to approve Resolution 2017-08 granting Conditional Approval of Brookdale Minor Subdivision. (Larson) Second, JL. (Fee in lieu of : \$1,400)

All in favor  
*Motion, Carried*

23. JL made a motion to approve Resolution 2017-09 granting Conditional Approval of Kinsley.  
Second, JC. (Fee in lieu of : \$ 4,200)

All in favor  
*Motion, Carried*

## Meeting Minutes for April 3rd, 2017

24. JL made a motion to approve Resolution 2017-10 granting Conditional Approval of Weis Markets Store No. 166 Gas N Go Land Development Plan. Second, RD. (Fee in lieu of: \$ 868)

All in favor  
*Motion, Carried*

25. JC made a motion to approve Resolution 2017-11 granting Conditional Approval of Sanofi Pasteur Tier One parking Deck Land .Development Plan. Second, EG. (Fee in lieu of: \$300.34)

All in favor  
*Motion, Carried*

26. EG made a motion to approve Resolution 2017-12 Granting Conditional Approval of Sanofi Pasteur Discovery Drive Turn Lane Land Development Plan. Second, JC. (Fee in lieu of \$1,036)

All in favor  
*Motion, Carried*

27. JC made a motion TABLE the Resolution 2017 \_\_to deny Preliminary Plan Approval of Spa Castle Grand Pocono Resort Land Development Plan. Second, RD.

All in favor  
*Motion, Carried*

28. EG made a motion to approve Resolution 2017-13 Budget appropriations dated April 3<sup>rd</sup>, 2017. Second, JC.

All in favor  
*Motion, Carried*

### Public Comment

Doug Olmstead requested a special meeting to discuss the plaza 611 project. The board agreed to start its April 13<sup>th</sup> work session at 8 am hear his project report

Rich Wielebinski asked the status of audit and the price. The audit is on track and the cost for the 2015 is \$14,500.

Dean Hartshorn spoke in opposition to the temporary changing of his schedule as park director. He asked why he had not been consulted. He was encouraged to request a meeting with the board if he wanted to pursue his concern.

Jerrold Belvin asked what was going to be done to back fill when Dean goes on the new schedule at the park. Dean always goes to the park during the summer the only change is the work days. Jerrod followed up with the concern about the road crew being down a member. That is a separate matter from the schedule change for the park director.

## Meeting Minutes for April 3rd, 2017

Charlie Trapasso spoke about the park and schedule change, the way Stroud does it and the need for management there on the weekends. She mentioned that Stroud utilizes school security personnel on the weekends. Jerrod Belvin commented that there is a difference in the law.

Meeting adjourned into an executive session to discuss a possible litigation matter, no decision would be made and the board would not return.