

POCONO TOWNSHIP BOARD OF COMMISSIONERS

SEWER MEETING MINUTES

APRIL 1st, 2019 6:00 P.M.

The Sewer meeting of the Pocono Township Commissioners was held on Monday, 04/01/2019 at the Pocono Township Municipal Building, Tannersville, PA, and was opened by President Gerald Lastowski at 6:00 p.m., followed by the Pledge of Allegiance.

ROLL CALL: Gerald J. Lastowski, present; Richard Wielebinski, present; Jerrod Belvin, present; Chad Kilby, present; and Harold Werkheiser, absent.

IN ATTENDANCE:

Leo DeVito, Twp. Solicitor, Broughal & DeVito; Jon Tresslar, Twp. Engineer, Boucher & James, Inc.; Donna Asure, Township Manager; and Pamela Tripus, Township Secretary, and Patrick Briegel, Sewer Consultant, were present.

PUBLIC COMMENT: None

ANNOUNCEMENTS:

MINUTES:

G. Lastowski made a motion, seconded by C. Kilby, to approve the minutes of 03/04/2019 sewer committee meeting. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby, yes; and J. Belvin, yes. Motion carried.

OLD BUSINESS:

Vasilios Kotretsos - 312 Learn Road - request for reduction in EDUs. No action taken. R. Wielebinski noted 'Billy' Kotretsos requested a call back from the Twp. Manager. D. Asure, Twp. Manager, explained they are working on the resolutions and will look into resolving the issue.

Jimmy Schlier EDU Purchase answer. No action taken.

Resolution update committee report - workshop date to discuss - D. Asure, Twp. Manager noted it is for a future discussion.

FINANCIAL TRANSACTIONS

Amending Motion of 03/04/2019

G. Lastowski made a motion, seconded by R. Wielebinski, to amend the motion from 03/04/2019 sewer meeting transferring \$200,000 from the sewer operating fund to the sewer construction fund to transfer \$190,000 as approved in the 2019 budget. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

Keystone Engineering Invoice No 4. -

G. Lastowski made a motion, seconded by J. Belvin, to approve invoice No. 4 from Keystone Engineering in the amount of \$7,560.87 (balance remaining \$48,825.80) for control and float system improvements, project No. 1831019, as recommended by Patrick Briegel and Boucher & James, Inc. P. Briegel noted four of the stations are wired and floats are being install. The project should be completed in a few weeks. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

APPEALS:

Gateway Equities - 2185 Route 611 - denial of reduction in EDU - D. Asure, Twp. Manager, explained the owners were to provide the Township with documentation for the reduction but have failed to do so. There are 5 EDUs assigned. R. Wielebinski questioned if they are in arrears. D. Asure noted they are being billed but have not paid. Discussion followed.

J. Belvin Made a motion, seconded by R. Wielebinski, to make Gateway Equities - 2185 Rt. 611 to hook-up to the sewer system, pay the outstanding balance within 120 days or legal action will be taken. R. Wielebinski asked the procedure for legal action on the property. L. DeVito, Twp. Solicitor, explained a lien could be placed on the property. Discussion followed on options. J. Belvin amended his motion, seconded by R. Wielebinski, to place a municipal lien on 2185 Rt. 611 (Tax ID: 12/11/1/21 & 12/11/1/24) Gateway equities. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried. Roll call vote on main motion as amended: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

Baymont Inn and Suites

J. Belvin made a motion, seconded by R. Wielebinski, to place a municipal lien on Baymont Inn and Suites (The Shoppes at Turtle Walk LP) - Tax ID: 07/07/1/31, following the past due bills. D. Asure, Twp. Manager, noted they have not paid the arrears since the last meeting. P. Briegel, Sewer Consultant, noted he was contacted by an engineer for the lateral location. G. Lastowski opened the meeting to public comment. Hearing none. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

REPORTS:

COMMISSIONERS: none

SEWER CONSULTANT REPORT:

BCRA Committee to Develop Valve Station #2 Action Plan - P. Briegel, Sewer Consultant, explained he worked with Dave Horton, BCRA's General Manager, and the plan is in place at Valve Station #2.

Verizon Hookup - P. Briegel, Sewer Consultant, noted he spoke to the contractor and they are moving forward with their plans to connect.

Update on Fencing at Valve Station #1 - P. Briegel, Sewer Consultant, noted they are working on scheduling the work, next month.

Update - expanding service area - D. Asure, Twp. Manager, explained it was placed on the agenda for future discussion.

SEWER CONSULTANT REPORT CONT:

Update - Deferred property list review report - P. Briegel, Sewer Consultant, explained he assembled the data with the help of staff and is categorizing the deferrals. He noted he will meet with staff weekly to address the deferrals and has started to look at the properties. He should have a full report by the next meeting. G. Lastowski requested the report before the next meeting. P. Briegel will provide the board as the information is compiled. Discussion followed on properties sold without notifying new owners, current and future expansion areas.

Spare sewer parts from DEPG - D.ASURE, Twp. Manager, explained Doug Olmstead, DEPG, requested it be removed from the agenda. P. Briegel, Sewer Consultant, explained the Township required BEPG to purchase the parts during their construction near the Township's forcemain. He noted they are offering to sell the parts to the Township at a cost of \$14,737.57. P. Briegel noted he received quotes for purchasing the parts from two other vendors. Discussion followed on emergency repairs and costs of the parts.

R. Wielebinski made a motion, seconded by C. Kilby, to offer to purchase spare parts for the Pocono Waste Water system from DEPG in the amount of \$10,000.00. G. Lastowski questioned if the offer was enough. Discussion followed. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

Preventative maintenance contract for effluents sampling and testing at Pump Station #5

Suburban Testing Labs - P. Briegel, Sewer Consultant, explained as part of the operations, the Twp. should have water quality testing for Chapter 94 reporting.

G. Lastowski made a motion, seconded by J. Belvin, to hire Suburban Testing Labs for a lump sum payment of \$5,760.00 for 12 monthly tests for water quality sampling at Pump Station #5, contingent upon the Twp. Solicitor's review. G. Lastowski opened the meeting to public comment. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

Evoqua - P. Briegel, Sewer Consultant, noted there is a not to exceed 10 hours in the agreement to repair the pressure vessel for Bioxide at Station #5.

R. Wielebinski made a motion, seconded by C. Kilby, to approve the quote from Evoqua for work at PS 5 including inspection for leaking tank containment/suction line enhanced bellows assembly, replacement of back pressure valve, pressure relief valve and pulsation dampener for a cost of approximately \$3,343.88 plus site time and materials at an additional cost of \$193.50 per hour, not to exceed ten (10) hours and as recommended by Patrick Briegel. L. DeVito, Twp. Solicitor, noted he has requested two changes to the agreement.

Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

SEWER CONSULTANT CONT:

Manhole Repair - Kramer's Sheds - P. Briegel, Sewer Consultant, explained there is no rim on a manhole in there parking lot. J. Tresslar, Twp. Engineer, noted the rims are cast in place. Discussion followed on if the Road crew or contractor should do the work. R. Wielebinski made a motion, seconded by C. Kilby, to repair the manhole located in the parking area of Pocono Peddler's Village (Kramer's Sheds) and assign the Road Crew with whatever equipment necessary to do the work. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried.

SEWER ENGINEER:

Sanofi Sanitary Sewer Easement - J. Tresslar, Twp. Engineer, no report.

ACT 537 - J. Tresslar, Twp. Engineer, explained they are still waiting to hear from DEP.

TOWNSHIP SOLICITOR:

Baymont Hotel and Suites connection - Discussed previously.

PA One Call Standard Service Agreement - L. DeVito, Twp. Solicitor, explained he had reviewed the agreement and recommends approval. C. Kilby made a motion, seconded by R. Wielebinski, to execute the Standard Service Agreement with PA One Call Systems, Inc. as required for mark out services for public works projects and authorize the President of the Board of Commissioners to sign. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried

PUBLIC COMMENT:**ADJOURNMENT:**

G. Lastowski made a motion, seconded by R. Wielebinski, to adjourn the meeting at 6:50 p.m. Roll call vote: R. Wielebinski, yes; G. Lastowski, yes; C. Kilby yes; and J. Belvin, yes. Motion carried

Respectfully submitted
Pamela Tripus
Township Secretary